

SANDWICH TOWN COUNCIL - GENERAL A/C - Balance B/Fwd 01/04/16 £86,099.17

	Budget 2016/17	2016/17 Expenditure to Date	Balance to Date
Expenditure			
Mayoral Expenses	£1,000.00	£1,511.50	-£511.50
Mayoral Travel	£1,500.00	£1,137.82	£362.18
Mayor's Hospitality (Including Civic Events)	£4,500.00	£3,366.62	£1,133.38
Mayor's Attendant & Uniform	£4,700.00	£6,643.36	-£1,943.36
Town Clerk & Office Staff	£47,120.00	£40,726.96	£6,393.04
Contribution to Caretaking Staff	£6,782.00	£5,748.27	£1,033.73
Staffing Contingency Fund	£3,000.00	£0.00	£3,000.00
Petty Cash	£1,050.00	£455.00	£595.00
Peninsula Business & Personnel Services	£2,844.00	£2,718.20	£125.80
Office Expenses (incl. telephone)	£3,150.00	£1,923.60	£1,226.40
Insurance	£2,030.00	£2,318.07	-£288.07
Audit Fees	£475.00	£559.90	-£84.90
Subscriptions & Memberships	£1,740.00	£1,486.00	£254.00
Members/Officers Travel & Parking Expenses	£700.00	£685.91	£14.09
IT Expenses (incl. Website)	£400.00	£343.60	£56.40
Staff Training	£500.00	£120.00	£380.00
Photocopier (Rental & Usage)	£1,900.00	£1,150.69	£749.31
Heating, Lighting, Water & Rates	£6,000.00	£1,341.90	£4,658.10
Cinque Port Functions & Subscription	£300.00	£375.00	-£75.00
Forecourt Flower Tubs	£350.00	£282.00	£68.00
Curfew Ringers/Bell Repairs	£1,103.00	£0.00	£1,103.00
Gazen Salts Nature Reserve	£4,000.00	£4,000.00	£0.00
Streetside (Refurbishment of Skate Park)	£3,500.00	£3,500.00	£0.00
Black Lane / Sandown Road Allotments	£1,380.00	£2,285.94	-£905.94
Chapel - Water Rates & Maintenance	£90.00	£0.00	£90.00
CCTV	£2,500.00	£1,061.75	£1,438.25
S144 Expenditure (TIC & Tourism Promotion)	£21,600.00	£19,040.77	£2,559.23
Delf Stream / Walkway / Forecourt - Project Work	£5,567.43	£0.00	£5,567.43
Play Areas	£8,300.00	£8,554.04	-£254.04
Quay & Cattle Market Toilets (incl. Salaries)	£37,100.00	£26,533.57	£10,566.43
Bank Charges	£350.00	£279.81	£70.19
Grants	£1,000.00	£800.00	£200.00
Cleaning Stock	£2,270.00	£2,148.12	£121.88
Miscellaneous Expenditure	£2,000.00	£0.00	£2,000.00
EK Human Resources - Health & Safety Provisions	£300.00	£367.13	-£67.13
Election & New Councillor Training	£500.00	£0.00	£500.00
Operating Funds to be kept in Reserve	£50,000.00	£0.00	£50,000.00
Funds to be used solely in relation to the MWNR	£38,773.61	£3,373.07	£35,400.54
Road Closure Signs	£0.00	£150.00	-£150.00
Lettering for Civic Parade Road Signs	£0.00	£75.00	-£75.00
Cow Leas & Donkey Paddock Water Rates & Maintenance	£80.00	£50.00	£30.00
Mileage reimbursement to Mr R Linning for attending Cinque Port Meetings in Hythe	£0.00	£41.22	-£41.22
Tour - Repayment to STBF (cheque made payable to STC in error)	£0.00	£63.00	-£63.00
Proceeds from ticket sales - the Trial of King Charles I	£0.00	£900.00	-£900.00
Remaining Fee - professional services to carry out Guildhall Building Appraisal	£0.00	£3,549.00	-£3,549.00
Advertising in East Kent Mercury for Assistant Town Clerk/Mayor's Secretary	£0.00	£336.00	-£336.00
War Memorial Flowers	£0.00	£244.50	-£244.50
Business Cards for Councillors and staff	£0.00	£305.00	-£305.00
May Election	£0.00	£2,471.16	-£2,471.16
Guildhall Flagpole	£0.00	£1,374.17	-£1,374.17
TOTAL	£270,455.04	£154,397.65	£116,057.39

	Budget 2016/17	2016/17 Income to Date	Balance to Date
Income			
Balance carried forward from 2015/16	£56,421.43	£86,099.17	£29,677.74
Allotment Rents & Water Contribution	£2,320.00	£2,250.55	-£69.45
Bank Interest	£5.00	£3.74	-£1.26
Fishing Permits	£12.00	£6.00	-£6.00
Refund from Photocopying	£150.00	£73.95	-£76.05
Precept	£161,195.00	£161,195.29	£0.29
Quay Conveniences	£6,400.00	£6,626.15	£226.15
TIC	£2,350.00	£3,944.03	£1,594.03

Deputies supper donations	£720.00	£740.00	£20.00
Curfew Ringers Supper	£500.00	£0.00	-£500.00
Towncrying Events - K Cook	£50.00	£0.00	-£50.00
Cow Leas Lease	£10.00	£0.00	-£10.00
Contribution from STBF to HR Services	£448.00	£0.00	-£448.00
Contribution from STBF for Cleaning Stock	£1,050.00	£0.00	-£1,050.00
Stock items purchased by the Museum from the TIC	£50.00	£219.10	£169.10
Refund from Sandwich Tennis Club re water	£0.00	£18.62	£18.62
Guildhall Tour (to be transferred to STBF)	£0.00	£63.00	£63.00
Grazing Fees (MWNR)	£0.00	£1,250.00	£1,250.00
Refund for purchase of visitors book	£0.00	£19.00	£19.00
Refund from DDC for parking permit	£0.00	£129.17	£129.17
BT Refund after moving to a new supplier	£0.00	£27.84	£27.84
Postage paid back to account (re Civic Service & Cocktail Party)	£0.00	£38.50	£38.50
Funds to be used solely in relation to the MWNR	£43,792.61	£0.00	-£43,792.61
TOTAL	£275,474.04	£262,704.11	-£12,769.93

Bank reconciliation as at 31/01/2017

£83,412.32

Notes