

7<sup>th</sup> January 2013

At an Ordinary Meeting of Sandwich Town Council this day present: -

The Mayor (in the Chair)

Councillor Bragg

- “ Butcher
- “ Carter
- “ Daw
- “ Mrs Dunay
- “ Graeme
- “ Mrs Laslett
- “ Leith
- “ Mrs Liote
- “ Moorhouse
- “ Mrs Russell
- “ Scollard
- “ Scott
- “ Sneller
- “ Trussler

1. The Mayor wished all those present a happy, healthy and prosperous New Year.
2. Apologies were received and accepted from Councillor Carter who hoped to arrive later on.
3. Councillor Graeme declared an Other Significant Interest in Item 13-Training Highway.
4. The minutes of the Ordinary Meeting, held on 17<sup>th</sup> December 2012 were confirmed and signed. Under matters arising therefrom Councillor Butcher stated that as per Item 15 he has liaised with officers at DDC and the matter is now closed. STC are not obliged to cover the cost of repair work undertaken by DDC. Councillor Bragg requested feedback on the meeting that took place with the Environment Agency on 18<sup>th</sup> December regarding the Delf Stream, a full update will be given at the next council meeting.
5. The schedule of payments, totalling £16,407.69 was received, approved and signed.
6. A Police Report and PACT were not available. Concerns were raised regarding the lack of police presence at council meetings. Councillor Scollard stated that even though there are now white lines by the train crossing in Woodnesborough Road, vehicles are still parking on the lines. Action by the Police needs to be taken as a matter of urgency and prosecutions should be made. It was RESOLVED that the Town Clerk writes to the Police with the above concerns.
7. No requests to speak were received from members of the public.

(Councillor Carter entered the meeting at this point of the proceedings)

8. The following decisions on planning applications were made for transmission to Dover District Council.
  - DOV/12/00959-Crown Beech-Haven House, 29 Harnet Street, Sandwich, CT13 9ES.  
NO OBJECTION
  - DOV/12/00960-Works to Copper Beech-37 High Street, Sandwich, Ct13 9EG.  
RECOMMEND REFUSAL ON THE GROUNDS THAT THIS TYPE OF TREE IS VERY UNIQUE AND THE DETAIL OF WORKS TO BE CARRIED OUT ARE VAGUE
  - DOV/12/00980-To fell two Sycamore trees and to reduce three Sycamore trees by approximately 25%-Rose House, 6 St. Georges Place, Sandwich, CT13 9LW.  
NO OBJECTION
  - DOV/12/00935-Erection of a single storey rear extension (existing extension to be demolished)-Long House, 62 Strand Street, Sandwich, CT13 9HP.  
NO OBJECTION
  - DOV/12/00966-Erection of a single storey front extension, patio area and disabled access-Gazen Salts Recreation Ground, Strand Street, Sandwich, CT13 9HP.  
NO OBJECTION
9. The following planning decisions were reported: -
  - DOV/12/00705-Erection of a 2 metre high wall and installation of rear window (existing garage to be demolished)-24A King Street, Sandwich, CT13 9BT.  
GRANTED LISTED BUILDING CONSENT
  - DOV/12/00407-Display of a non illuminated fascia sign-Little Cottage Tea Rooms, The Quay, Sandwich, CT13 9EN.  
GRANTED PERMISSION
  - DOV/12/00927-Screening Opinion-Discovery Park Enterprise Zone, Ramsgate Road, Sandwich, CT13 9ND.  
ENVIRONMENTAL STATEMENT NOT REQUIRED
  - DOV/12/00882-Change of use to offices for financial and professional services (use class A2)-6 King Street, Sandwich, CT13 9BY.  
GRANTED PERMISSION
  - DOV/12/00862-External alterations to include repairs to timber on front elevations-41 Strand Street, Sandwich, CT13 9DN.  
GRANTED LISTED BUILDING CONSENT
  - DOV/12/00830-Erection of a chimney-13 The Chain, Sandwich, CT13 9BJ.  
GRANTED LISTED BUILDING CONSENT
10. There was no planning correspondence to report.
11. Councillor Scott reported on a meeting of the Dover Joint Transportation Board, held at Dover on Thursday 20<sup>th</sup> December 2012. A copy of the report is attached to the official minutes.
12. Councillors Carter and Mrs Laslett gave an update on the Town Team. There have been three meetings so far with another to be held on 16<sup>th</sup> January, where Andy Thompson from the Co-operative will be guest speaker. There are three matters at the forefront of the Town Team's agenda at present and these are: -
  - DDC Land Allocations Pre-Submission Local Plan Consultation. Several issues have arisen, from the Town Teams point of view, regarding part of the

document that has highlighted the Cattle Market site for development into a convenience store. The Town Team will be making a response to the consultation.

- Neighbourhood Plan for Sandwich. The Town team have not been kept informed of the plan's progress. Cllr Mrs Laslett has tried contacting Mike Dallen for an update but has not heard anything in return. She asked that an update on the plan is placed on a future agenda.
  - The Town Team will be consulting with the public and retail sector regarding their views on part/full pedestrianisation of Market Street and King Street.
13. A report from the Assistant Town Clerk regarding Office Computer Maintenance was considered. It was RESOLVED that an online backup system be installed at a cost of £62.00 per annum. The RAM in two of the computers be increased at an approximate cost of £67 plus VAT. The recommendation to upgrade the two XP computers be put before the finance committee at its budget setting meeting in November 2013.
  14. The draft Procedure for Communication with the Media, as per Sandwich Town Council Communications Protocol was considered and APPROVED.
  15. Sandwich Town Council Newsletter Number 33 was considered and APPROVED with minor amendment. Miss Laura Fidler was congratulated on her efforts.
  16. The following correspondence was reported from: -
    - (a) DDC re. LDF Land Allocation Plan. Noted.
    - (b) KCC re. Sandwich Transport Policy. RESOLVED that a reply be sent stating that the town council is not happy with the response received. All letters of correspondence to be forwarded to the Traffic Forum for its information. Councillor Butcher requested that the Traffic Forum also look at the possibility of a pedestrian crossing by Millwall to allow the safe crossing of school children and residents.
    - (c) Natural England re. Chalara Fraxinea-Dieback of ash. Noted.
    - (d) DDC re. Public Consultations. RESOLVED that a working group, consisting of the Mayor, Councillors Bragg, Butcher, Leith, Mrs Laslett and Trussler, study the consultations and produce considered responses for the next town council meeting.
  17. District Councillor Butcher, Carter and Mrs Russell had nothing of interest to Sandwich to report.
  18. There was no additional correspondence to report.