

4th March 2013

At an Ordinary Meeting of Sandwich Town Council this day present: -

The Mayor (in the Chair)

Councillor Bragg

“ Butcher

“ Carter

“ Daw

“ Mrs Dunay

“ Graeme

“ Mrs Laslett

“ Leith

“ Mrs Liote

“ Moorhouse

“ Mrs Russell

“ Scollard

“ Scott

“ Sneller

“ Trussler

1. The Mayor made the following comments: -
 - Ann Barnes, Police Commissioner was supposed to attend a pre-meeting of the council earlier on in the evening but sent her apologies due to another commitment;
 - He has been informed by County Cllr L Ridings that it has been agreed to make Deal Road, outside Sandwich Technology School, a 30mph zone;
 - County Cllr L Ridings has also informed the Mayor that 20mph flashing speed signs will also be installed in High Street;
 - The official opening of the Sandwich Tidal Flood Defence Scheme will be taking place on Friday 8th March 2013;
 - Works on the Delf Stream will commence by the end of play on Tuesday 5th March 2013.
2. Apologies were received and accepted from Councillor Mrs Dunay due to another commitment and Councillor Mrs Liote due to illness.
3. There were no declarations of Disclosable Pecuniary Interests and other Significant Interests.
4. The minutes of the Ordinary Meeting, held on 18th February 2013 were confirmed and signed with the following amendment: -

Councillor Butcher requested that in Item 14 a sentence be changed to ‘At the meeting of 3rd October Cllr Butcher abstained from voting and alerted the Town Council to the document at the subsequent town council meeting.
5. The minutes of the Extraordinary Meeting, held on 27th February 2013 were confirmed and signed.
6. The schedule of payments, totalling £16,834.96 was received, approved and signed.

7. PCSO Ian Norton presented a police report, a copy of which is attached to the official minutes. Cllr Mrs Russell enquired about dogs running loose on the Sandwich Bay Reserve. PCSO Norton stated that investigations are being made. Councillor Carter asked if the current spate of walls being knocked down in Dover Road was due to vandalism. PCSO Norton stated that he was not aware of this being the case.
Councillor Butcher congratulated PCSO Norton for all his work and efforts on the Neighbourhood Watch.
8. No requests to speak were received from member of the public.
9. The following decisions on planning applications were made for transmission to Dover District Council.
TC/13/00014-Remove one Robinia-The Old Vicarage, 1 Vicarage Lane, Sandwich, CT13 9HJ.
NO OBJECTION
DOV/13/00115-Installation of side window-4 King Street, Sandwich, CT13 9BY.
NO OBJECTION
DOV/13/00111-Display of one internally illuminated fascia sign, one internally illuminated projecting sign, one internally illuminated hanging sign, and associated vinyl signs- Lloyds Bank Chambers, 12 Market Street, Sandwich, CT13 9DF.
RECOMMEND REFUSAL ON THE GROUNDS THAT INTERNALLY ILLUMINATED SIGNS ARE NOT IN KEEPING WITH THE SURROUNDING AREA
DOV/13/00069-Internal alterations and replacement window to side elevation-4 King Street, Sandwich, CT13 9BY.
NO OBJECTION
DOV/13/00125-Erection of 3 refuse storage areas-Aynsley Court, Strand Street, Sandwich, CT13 9DU.
NO OBJECTION IN PRINCIPLE ON THE PROVISIO THAT GATES ARE INSTALLED EITHER SIDE OF THE SCREEN WALL TO CREATE AN ENCLOSURE
10. The following planning decisions were reported: -
DOV/12/01020-Enlargement of existing terrace area, installation of rooflights to existing extension, insertion of door and associated internal alterations-Bell Hotel, Upper Strand Street, Sandwich, CT13 9EF.
GRANTED LISTED BUILDING CONSENT
DOV/12/00935-Erection of single storey rear extension (existing dwelling to be demolished)-Long House, 62 Strand Street, Sandwich, CT13 9HP.
GRANTED FULL PERMISSION
DOV/12/00722-Change of use and conversion to dentist surgery (Use Class D1), erection of a two storey rear extension and alterations to existing vehicular access- 98 St. Georges Road, Sandwich, CT13 9LE.
REFUSED PLANNING PERMISSION
DOV/12/00985-Insertion of replacement windows-Manwood Grange, Sandown Road, Sandwich, CT13 9JX.
GRANTED FULL PERMISSION
11. The Town Clerk reported that a site meeting regarding planning application DOV/12/00386 will take place on Tuesday 19th March 2013 at 9.30am. Councillors Butcher and Carter stated that they will be attending in their capacity as district councillors. Councillor Trussler stated that he would be happy to attend on behalf of the town council.

12. The proposed updates to the Protocol for Pre-Meetings were considered and APPROVED.
13. The future of Library Services in the Dover District, as per pre-meeting held on 4th February 2013, was discussed. It was RESOLVED that a letter be written to KCC stating that the town council is firmly opposed to a reduction in library services. Sandwich Library Guild to also be asked what it has said to KCC and if there are any clear proposals.
14. The Sandwich Town Council Complaints Procedure was considered and APPROVED without amendment.
15. The request from Sandwich Community Events Association (SCEA) to renew the lease at Cow Lead Meadow for a further year commencing on 1st April 2013 was considered and APPROVED. SCEA to pay £200.00 for the year.
16. The proposed updates to the Sandwich Town Council Data Protection Policy were considered and APPROVED.
17. The Sandwich Town Council Clear Desk Policy was considered and APPROVED without amendment.
18. The Sandwich Town Council Review of the System of Internal Audit was reviewed and APPROVED without amendment.
19. The report from the Town Clerk regarding the future timetable of committee meetings was considered. It was RESOLVED to continue to hold committee meetings at 6pm prior to town council meetings with the exception of the Tourism Committee which will continue to be held at 6pm on a Wednesday once a month. This process to be reviewed in 6 months time.
20. The dissemination of information from District and County Councils was considered. After a lengthy discussion took place no resolution was made.
21. The following correspondence was reported from: -
 - (a) DDC re. Ash Neighbourhood Area. Noted.
 - (b) Action with Communities in Rural Kent re. Membership. RESOLVED to renew membership for a further year.
 - (c) DDC re. Notification of an application under the Gambling Act 2005. RESOLVED to raise no objections.
 - (d) Kent & Medway Networks re. Kent LINK Annual General Meeting. Noted.
 - (e) Kent Association of Local Councils re. Kent Federation of Amenity Societies: A Global Airport for Kent Conference. RESOLVED that Cllr Bragg attends on the town councils behalf.
 - (f) Correspondence re. Regulation of Community Events. RESOLVED that the Town Clerk downloads and provides each councillor with a copy of 'Community Events-A Councillors Handbook'. It was also RESOLVED that Laura Sandys MP and our three district councillors be asked to take the matter up with DDC on our behalf. Further letters be sent to the surrounding parishes requesting their support once again.
 - (g) KCC re. Improvements to Ramsgate Road, Sandwich. RESOLVED that a reply be sent stating that the town council is not satisfied with the proposals and wishes to see a stone kerb installed with the grass restored, planters and double yellow lines.

- (h) Local resident re. Willow Tree. RESOLVED that a letter of support be sent to DDC.
- (i) Action for Market Towns re. Membership. RESOLVED to renew membership for a further year.
- (j) Strategic Land Kent re. Land at rear of St. Andrew's Church, St. Georges Road, Sandwich. RESOLVED to defer until Cllr Sneller looks at the documents and reports back at the next council meeting.
- (k) Local Resident re. Property in New Street, Sandwich. RESOLVED that a reply be sent stating that the property is now on the market.
- (l) Public Convenience Attendants re. Loo of the Year Awards 2013. RESOLVED that Standing Order 11(a) 'Rescission of previous resolutions' be suspended. RESOLVED that the Quay Public Conveniences be entered into the awards.

22. District Councillor Carter reported on regulation of community events, a meeting of the Scrutiny committee, DDC improving its IT, the Whitfield Hill, Dover road closure and the Deal 20 is Plenty Campaign.

District Councillor Mrs Russell reported on a meeting of the Dover Joint Transportation Board.

It was RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

District Councillor Butcher reported on the confidential status of the Land Allocations Document.

23. There was no additional correspondence to report.

Councillor Moorhouse left the meeting at this point of the proceedings.

24. It was RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

25. The report from the Town Clerk regarding the TIC vacancy was considered. It was RESOLVED that an advertisement be placed with the KM group for 2 weeks at the earliest opportunity with a closing date of 15th March 2013. Three councillors and the Town Clerk to review the applications, select candidates and sit on the interview panel. Interviews to take place on either 26th March or 27th March 2013.

26. The report regarding the appointment of a Town Clerk was considered. Mrs Amanda Brooks has been offered the position and it was RESOLVED that Amanda be placed on an initial 6 month probation period and her starting salary to be point 30 of LC2 of the SLCC national salary award for local council clerks. At the end of this probationary period, if successful, Amanda is to be awarded an additional point on this scale.

Police Report Sandwich Town Council.

Monday 4th March 2013.

Since April 2012 overall crime in Sandwich has reduced 24% this is a reduction of 81 crimes.

Criminal damage has been reduced by 36.3% 37 crimes. The reduction reflects the increase in graffiti during 2012.

Shoplifting has increased 11.1% an increase of 1 crime. One store has experienced 6 thefts in the past month, 3 offenders have been identified. The shop has been visited and given words of advice on how to deal with suspicious persons. I have also spoken to other shop watch users and encouraged them to use the radios more often.

Burglary other than dwelling an increase of 22.2% an increase of 6 crimes. This relates to a number of rural outbuildings some relate to Eastry.

Distraction burglary pasted week shop in Sandwich local shops have been e mailed informing them of the incident.

Calls to Kent Police for Sandwich the only concerns are 3 calls that relate to the cycle shelter behind some council flats. Young person are gathering there and leaving litter. I have liaised with the council who are considering locking them.

Ends.