

Minutes of an Ordinary Meeting of Sandwich Town Council, held on Monday 15 July 2013, in the Council Chamber, Guildhall, Sandwich at 7.00 pm.

Present: Councillors: The Mayor (in the Chair)

**H J Bragg
R Daw
P I Carter
P Graeme
Mrs S Laslett
S G Leith
Mrs P Russell
J O Sneller
M B Trussler**

Officer Present: Miss L. Fidler

32.7.13 MAYOR'S OPENING COMMENTS

The Mayor made the following opening comments:

- Former Town Councillor Roger Rook has sadly passed away, the funeral arrangements will be shared with the Councillors when known.
- Councillor Scollard is currently unwell, best wishes were expressed for his quick recovery.
- Thanks were received from the Mayoress for those that helped host the Brightlingsea Tea on 10 July, there were over sixty guests from Brightlingsea, which was a wonderful turnout. Cllr Bragg expressed his disappointment at the low number of Town Councillors that attended the Special Council Meeting to confirm the Mayor Deputies in office, this is a Civic duty that Councillors should respect.

33.7.13 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Mrs Dunay and Moorhouse due to other commitments, Councillors Mrs Liote, Mrs Russell and Scollard who are unwell and Councillor Watts due to a family commitment.

34.7.13 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS.

The following declarations of disclosable pecuniary interest were received:

Councillor Trussler – Item 41.07.13 – LA16 of the Addendum to the Dover District Land Allocations Pre-Submission Local Plan.

Councillor Leith – Item 36.7.13 (vi) – Planning Application DOV/13/00511.

35.7.13 MINUTES

The minutes of the Ordinary Town Council Meeting, held on 1 July 2013, were received, approved and signed.

36.7.13 MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA

Minute 7.7.13

Kent Police should provide a 'town' council report and not a 'parish' council report.

37.7.13 MONKS WALL NATURE RESERVE COMMITTEE

Members received the Minutes of the Monks Wall Nature Reserve Committee Meeting, held on 8 July 2013.

RESOLVED: That the following recommendations be approved:

(i) That the attached Terms of Reference be accepted.

(ii) That Dr M Griffiths, Dr A Lipczynski, Dr M Walkey and one other (to be identified by Dr. M Griffiths) be co-opted committee members.

(iii). Ordinary meetings be arranged to take place on the fourth Monday of the month at 7pm.

(iv) The Town Clerk to be given delegated power to authorise costs for minor repairs and running costs, up to the value of £100 on any one occasion.

38.7.13 PAYMENT SCHEDULE

The schedule of payments, totalling £1,446.98, was received, approved and signed.

39.7.13 PUBLIC RIGHT TO SPEAK

No requests to speak had been received from members of the public.

40.7.13 PLANNING APPLICATIONS

(i) DOV/13/00463 – Little Paddocks 1 North Poulders Farm, Richborough Road, Sandwich, CT13 9JE

Erection of a first floor extension with Juliette balcony and associated works.

RESOLUTION: Councillor Sneller confirmed that his query from the previous meeting had been addressed and he had no further concerns about this application. No objections raised.

(ii) DOV/13/00498 – 7 Alexander Close, Sandwich, CT13 0EY

Retrospective application for the erection of decking

RESOLUTION: No objection.

(iii) DOV/13/00488 – First & Second Floors, 21 Market Street, Sandwich, CT13 9DA

Change of use and conversion to five self contained flats.

RESOLUTION: No objection on the grounds that this proposal will bring the property back into use without affecting the commercial business. Councillor Carter requested that his vote against this decision be recorded.

(iv) DOV/13/00489 – First & Second Floors, 21 Market Street, Sandwich, CT13 9DA

Change of use and conversion to five self contained flats and associated internal alterations.

RESOLUTION: No objection on the grounds that this proposal will bring the property back into use without affecting the commercial business. Councillor Carter requested that his vote against this decision be recorded.

(v) DOV/13/00527 – Site at Pfizer Ltd, Discovery Park, Ramsgate Road, Sandwich, CT13 9ND – Remedial Works

RESOLUTION: No objections.

(vi) DOV/13/00511 – Lundenwic, Deal Road, Sandwich, CT13 0BU – Erection of a detached dwelling and creation of vehicular access.

RESOLUTION: To recommend refusal for reasons relating to the highway: the junction involved in the proposal is very busy and potentially dangerous, there is a poor sight line when leaving the residence; turning right into the residence cuts across traffic, and the proposal vehicular access and usage is too intensive.

(vii) DOV/13/00547 – 10 Bollards to SE Side of Toll Bridge, The Quay, Sandwich, CT13 9EN – Removal and re-instatement of ten bollards.

RESOLUTION: No objections.

(viii) DOV/13/00546 – Public Conveniences, The Quay, Sandwich – Removal and re-instatement of six bollards.

RESOLUTION: No objections.

41.7.13 PLANNING DECISIONS

Members received a report on planning decisions from Dover District Council, as follows:-

(i) DOV/13/00311 – 33 Whitefriars Meadows, Sandwich, CT13 9AS – Installation of replacement windows and doors, painting of front garage door and construction of a hardstanding.

GRANTED PERMISSION

(ii) DOV/13/00382 – 19 Loop Street, Sandwich, CT13 9HE – Erection of a shed.

GRANTED PERMISSION

42.7.13 PLANNING CORRESPONDENCE

There was no planning correspondence to report.

43.7.13 PUBLIC CONSULTATION ON DRAFT PARKS AND AMENITY OPEN SPACES STRATEGY

Members received a copy of the previous correspondence on this consultation and the response from DDC.

RESOLVED: That officers from DDC be invited to a pre-meeting of the Council on 5th August at 6pm to answer questions about the proposal. The Mayor has already made arrangements for Sandwich Town Council to have an extension to the consultation period.

44.7.13 DELF STREAM PRESERVATION WORK

Members considered a request from a resident of Dover Road to clear the rubbish and silt from the Kent County Council owned grass verge on the way into town (from Dover Road). Councillor Trussler provided further information and explained that the litter cannot be extracted manually at the present time and it would not be possible for volunteers to do this work.

RESOLVED: That a letter be written to the local resident explaining that the Town Council has no further funding for this work in the current financial year, it will also be clarified that clearance of this land is the responsibility of Kent County Council.

45.7.13 ADDENDUM TO THE DOVER DISTRICT LAND ALLOCATIONS PRE-SUBMISSION LOCAL PLAN

Members received a copies of information already submitted directly to DDC from individual councillors and considered how to respond to the addendum as a corporate body.

RESOLVED: After a lengthy discussion it was agreed that the Council fully supports the objections and queries already raised by individual councillors. The Town Clerk's office will correlate these responses into one cohesive response for submission to DDC.

46.7.13 HEALTH & SAFETY

Members received the Minutes of the Sandwich Town Council/Sandwich Toll Bridge Fund Health & Safety Working Group Meeting, held on 29 June 2013.

RESOLVED: That this information be noted.

47.7.13 POULDERS PLAY AREA

Members received the Minutes of the Poulders Play Area Meeting, held on 25 June 2013.

RESOLVED: That this information be noted.

48.7.13 HIGHWAYS

(i) Members received the latest correspondence from the KCC Cabinet Member for Transport & Environment and the Dover District Commander at Kent Police relating to heavy goods vehicles using the Causeway Bridge.

RESOLVED: In order to ensure that the appropriate weight restrictions are in place a letter will be written to KCC requesting that a survey of the viaduct be conducted, or the latest survey be shared with us.

(ii) Members received the latest correspondence from the KCC Cabinet Member for Transport & Environment relating to traffic accidents on Dover Road and Deal Road.

RESOLVED: This matter will be deferred until a response has been received from the Parliamentary Under-Secretary of State for Transport.

49.7.13 CORRESPONDENCE

Members considered the following correspondence:

(i) A copy of a letter from the Chair of Governors at Sandwich Junior School to KCC Leader Paul Carter regarding the poor condition of the school premises. Councillors were very concerned about the future of the school and that the premises had become so run down.

RESOLUTION: A letter of support will be written to the Chair of the Governors and a letter requesting immediate action be taken will be written to the KCC Leader and KCC Councillor Leyland Ridings.

50.7.13 REPORT OF DISTRICT COUNCILLORS

Councillor Carter reported that:

- The next full DDC Council Meeting will be taking place on Wednesday 17th July.
- He has recently undertaken training on the planning process;
- He is currently working on issues relating to signage, the Parks & Amenity Open Spaces Strategy and town changes.
- Congratulations were also given to the organisers of the Folk 'n' Ale Festival who boosted trade in town and created a great event.

Cllr Scott also provided the following non-district council information:

- If anyone is interested in aviation they may see the new Superjumbo Airbus A380 over the town, which is currently being trialled at Manston Airport and the new Boeing 787 Dreamliner will be coming to Manston in the future for trials.

51.7.13 DATE OF NEXT MEETING

Monday 5 August 2013, at 7 pm, in the Council Chamber.

Signed: _____ **Date:** _____

Parish council

Sandwich Town Council Police Report Monday 5th August 2013.

Crimes of note

200 calls were received to Kent Police for the Sandwich district this includes Woodnesborough and Eastry. The only area of concern is the amount of calls received reporting speeding motor bikes on Wednesday evenings the calls have been passed to our traffic unit.

Anti-social behaviour and other incidents of note

Two calls were received relating to anti-social behaviour these calls will be monitored, PCSO Norton has been attending Sandwich Cricket club following reports of persons drinking in the area. Crime figures between April 13 – June 13 have shown a reduction of 5 crimes since the same period last year. Police Contact Point the time that the vehicle visits Sandwich has now been changed due to parking issues to the times are 18:00-19:30.

Updates of previous reported issues

None required on this occasion.