

**Minutes of the meeting of the Monks Wall Nature Reserve Management Committee,
held on 2 August 2013, at the Guildhall, at 7.00pm**

Present: The Mayor (in the Chair)
Cllr Mrs S Laslett
Cllr B A Scott
Cllr J J Watts
Dr A. Lipczynski
Mr J. Gibbs
Dr. M Griffiths
Dr. M Walkey

Officer: Miss L Fidler

01.8.13 APOLOGIES FOR ABSENCE

Apologies were received from Councillor Graeme.

**02.8.13 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS
AND OTHER SIGNIFICANT INTERESTS**

Dr. M Griffiths made a personal declaration for the Honorarium payments that he receives as Warden of the reserve.

03.8.13 MINUTES

Minutes of the Meeting of the Management Committee held on 8 July 2013 were received.

**04.8.13 MATTERS ARISING FROM THE MINUTES NOT COVERED
ELSEWHERE ON THE AGENDA**

A lengthy discussion took place regarding the changes that had occurred to the management structure and the closure of the bank account over the past few months and the co-opted members expressed their concern that they had not been consulted and their views had not been considered. The Mayor assured the co-opted members that their continued involvement was the intention of the Council and their input was greatly appreciated. It was also confirmed that some funding will be lost because the land now belongs to the Town Council.

RECOMMENDATIONS:

(i) The Terms of Reference and Management Plan be amalgamated into one working document.

(ii) Different long term management plans for the reserve will be investigated, for example, whether the management committee could become a separate legal entity, possibly a charity that leases the land from the Council and claims grants that the Council cannot.

(iii) The Committee will draft an annual budget and request that the Council grants the Committee delegated authority to spend up to the sum recommended in the budget. The Committee will produce a budget for the remainder of 2013/14 and then one for the 2014/15 year.

05.8.13 MANAGEMENT PLAN

Members received the Monks' Wall Nature Reserve Management Plan of 2 June 2013 and suggested some minor amendments, such as the inclusion of a Review Date.

RECOMMENDATIONS:

(i) Dr. M Griffiths will draft an Addendum to the Management Plan, with map, for the additional strip of land that was leased from Pfizers. Mr J. Gibbs will review this addendum and add to the Management Plan.

06.8.13 PROGRESS REPORT

Members received a progress report from the Warden, Dr Martin Griffiths. It was clarified that the work to be done by the Environment Agency can be viewed online and Dr M Griffiths can share the plans with the other committee members. It was also confirmed that the new notice board should include the words 'Sandwich Town Council' instead of 'Pfizers Ltd'.

07.8.13 FINANCE

Members received the Income & Expenditure Statement for the year ending 31/03/13 and the Income & Expenditure Statement as at 09/07/13. Dr A. Lipczynski also provided a report on 'Sources of Funding and their Status', a copy of which is attached to the official minutes.

08.8.13 DATE OF NEXT MEETING

Monday 28 October 2013 at 7pm in the Council Chamber.

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