

Minutes of a Quarterly Meeting of Sandwich Town Council held on Monday 5th August 2013, in the Council Chamber, Guildhall, Sandwich at 7:00pm.

Present: **Councillors:** **The Mayor (in the Chair)**
HJ Bragg
PI Carter
RA Daw
Mrs JL Dunay
P Graeme
Mrs S Laslett
Mrs V Lioté
Mrs P Russell
JP Scollard
BA Scott
JO Sneller
JJ Watts

Officer Present: **Miss T. Weir**

09.8.13 MAYOR'S OPENING COMMENTS

The Mayor made the following opening comments:

- He reminded Councillors, officers and members of the public of the emergency escape route from the Council Chamber
- The Kent Police & Crime Commissioner, Ann Barnes, will be visiting to meet with the Council on Wednesday 4th September 2013, 6:00 – 8:00pm. Councillors were asked to consider issues they wished to raise with the Commissioner.

10.8.13 APOLOGIES

Apologies were received and accepted from Councillor Leith due to work commitments, Councillor Moorhouse due to being on holiday and Councillor Trussler due to an injury. PC Ian Woodland also apologised that he would not be able to attend and give a Police Report in person, due to operational reasons.

11.8.13 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

There were no declarations of disclosable pecuniary interests and other significant interests.

12.8.13 MINUTES

The Minutes of the Ordinary Town Council Meeting held on 15th July 2013 were received, approved and signed.

13.8.13 MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA

Subsequent to approval of the Minutes of the Ordinary Town Council Meeting held on 15th July 2013 at 11.8.13 above, Councillor Watts proposed that point (iii) under 37.7.13 in those minutes, MONKS WALL NATURE RESERVE COMMITTEE, should be amended to "Ordinary meetings to be arranged quarterly to take place on the fourth Monday of the month at 7pm".

RESOLUTION: That the Minutes of the Ordinary Town Council Meeting held on 15th July 2013 be amended at 37.7.13 (iii) to "Ordinary meetings to be arranged quarterly to take place on the fourth Monday of the month at 7pm".

14.8.13 MINUTES OF THE SPECIAL MEETING OF SANDWICH TOWN COUNCIL

The Minutes of the Special Meeting of Sandwich Town Council held on 10th July 2013 ("Confirmation in Office of Mayor Deputies") were received, approved and signed.

15.8.13 FINANCE COMMITTEE MINUTES

Members received the Minutes of the Sandwich Town Council Finance Committee Meeting held on 15th July 2013.

RESOLUTION: That the following recommendations be approved:

(i) That the request for funding from 'Active Dover Grant' for a donation of £450.00 be declined.

(ii) That no changes be made to the current management arrangements for the public conveniences at the Quay and Cattle Market; the current system works well and is within the expected budget.

(iii) That a letter be written to the relevant Cabinet Member requesting discretionary rates relief for these facilities.

(iv) That a press release be written to make the public aware that DDC are charging the Town Council for rates on these premises, which increases the running costs for the rate payers.

Councillor Carter requested that his vote against reception of the Minutes be recorded.

16.8.13 PAYMENT SCHEDULE

The schedule of payments, totalling £24,122.61, was received, approved and signed.

17.8.13 PUBLIC RIGHT TO SPEAK.

No requests to speak had been received by the Town Clerk from members of the public by the procedural closing date and time. However, County Councillor Leyland Ridings informed that Council that he had asked a Town Councillor to make a request to speak on his behalf, and the Town Councillor confirmed that this was the case but his request had not been passed on to the Town Clerk. Standing Order 1(d) was suspended in order to allow County Councillor Ridings to speak.

County Councillor Ridings stated that he had offered £5000 grant for further dredging of the Delf Stream and that this was now reinstated on the KCC Highways programme. He requested a meeting with the Mayor and Councillor Trussler to discuss a submersible pump as a method of improving flow through the Delf and offered to supply suggested dates.

18.8.13 POLICE REPORT & PACT

A Police report was read out on behalf of PC Ian Woodland and PCSO Ian Norton, a copy of which is attached to the official minutes. The report was noted and no further issues were raised by the Council.

RESOLUTION: To note the Police report.

19.8.13 PLANNING APPLICATIONS

Members considered the following planning applications:

(i) DOV/13/00548 – Sandwich Toll Bridge, Ramsgate Road, Sandwich, CT13 9QR

Proposed construction of flood defence walls including relocation of listed bollards to both sides of Southern abutment.

RESOLUTION: Strongly recommend approval.

(ii) DOV/13/00554 – Blue Roof, Manwood Road, Sandwich, CT13 9JU

Erection of a single storey rear and side extensions and front porch extension (existing porch to be demolished).

RESOLUTION: No objections.

20.8.13 PLANNING DECISIONS:

Members received a report on planning decisions from Dover District Council, as follows:

(i) DOV/13/00197 – Delf Nursery, Deal Road, Sandwich, CT13 0BU

Erection of a log cabin to be used as a shop (Use Class A1)

REFUSE PLANNING PERMISSION

(ii) DOV/13/00321 – 39 New Street, Sandwich, CT13 9BB

Variation of condition 8 of planning permission DOV/06/1002 to allow use of the air conditioning units between the hours Mondays and Tuesdays 8am – 5pm, Wednesdays and Thursdays 9am – 8pm, Fridays 9am – 5pm and Saturdays 9am – 1pm.

GRANTED PERMISSION

(iii) DOV/13/00381 – Sir Roger Manwoods School, Manwood Road, Sandwich, CT13 9JX

Erection of a single storey infill extension and associated external alterations.

GRANTED PERMISSION

(iv) DOV/13/00501 – Sandwich Infant School, School Road, Sandwich, CT13 9HT

Extension to head teacher's office.

RAISE NO OBJECTION.

21.8.13 PLANNING CORRESPONDENCE

The Mayor allowed two additional items of planning correspondence to be added to the agenda (at (iii) and (iv) below), to allow for consideration by the Council within limited timescales.

(i) DOV/13/0332 – Land at Marshborough Farm, off Ash Road, Sandwich

Ground-based photovoltaic solar farm, access and associated works.

The Council received and noted this letter, regarding details of a site visit scheduled for 6th August 2013 and inviting Councillors to attend.

RESOLUTION: To note the letter.

(ii) Proposed upgrade to existing base station installation at CTIL 119879 VF 082401 located upon Building 509, Ramsgate Road, Sandwich, Kent CT13 9ND.

The Council considered a letter from Peter Cherry, Waldon Telecom Ltd.

RESOLUTION: That no objection be raised.

(iii) DOV/13/00410 – Great Poulders Farm, Poulders Road, Sandwich, CT13 0LX

The Council received a letter from Abi Robinson, Dover District Council, dated 30th July 2013 informing members that this application would be considered at the next meeting of the District Council's Planning Committee on 8th August. Councillor Carter stated that he intended to speak at the meeting and would reiterate issues previously raised by the Council.

(iv) Thanet Local Plan Issues & Options Consultation

The Council received a letter from Simon Thomas, Thanet District Council, inviting comments on Thanet's new Local Plan. Decision on the Council's response was postponed until the next meeting, pending further information regarding a possible extension to the closing date for the consultation.

22.8.13 FINANCE

Members received the Statement of Accounts for the period ending 30th June 2013. Councillor Carter expressed his disappointment at the decision not to award a grant to 'Active Dover' and his concern at the level of expenditure compared to income on public conveniences.

RESOLUTION: That the Statement of Accounts for the period ending 30th June 2013 be noted.

Councillor Carter asked that his vote against this resolution be noted.

23.8.13 RICHBOROUGH CONNECTION PROJECT ("NEMO INTERCONNECTOR")

Members received a letter dated June 2013 from Steve Self, Lead Project Manager, and considered the Council's response in the light of a meeting with project representatives on 1st August 2103.

RESOLUTION: That the Council respond objecting strongly to the use of pylons and expressing the view the connection should be routed underground.

24.8.13 DOVER DISTRICT DRAFT PARKS & AMENITY OPEN SPACE STRATEGY

Members reconsidered the Council's response in the light of the pre-meeting held earlier the same evening with representatives of Dover District Council.

RESOLUTION: That the Council ask Dover District Council to draft amended wording regarding Sandwich, in the light of tonight's discussion, to give a firmer basis upon which to respond to the consultation.

25.8.13 "PORTRAIT OF THOMAS GODFREY" & "PORTRAIT OF ELIZABETH GODFREY" – RENEWAL OF LOAN AGREEMENT

Councillors considered a report from Ms T. Weir regarding the loan agreement for these portraits which would be due to expire on 29th August.

RESOLUTION: That, with regret, the Council would not seek to renew the loan agreement.

26.8.13 SANDWICH TOWN TIDAL DEFENCES

Members considered two issues related to this ongoing work:

(i) Correspondence regarding Dolphin Quay

The Council considered a copy of a letter, dated 16th July 2013 from Mr Charles Miller to Miss Sarah Platts, Dover District Council, regarding Dolphin Quay and the Sandwich Town Tidal Defences.

RESOLUTION: That the Council should write to Miss Platts supporting the resident's objections.

(ii) Update from Councillor Watts

The Council received a verbal update from Councillor Watts regarding concerns at a lack of information regarding work to be undertaken shortly on the Tidal Defences between the Slipway and Dolphin Quay.

RESOLUTION: That the Council request from Dover District Council copies of the most recent plans for Tidal Defences work to be undertaken between the Slipway and Dolphin Quay.

27.8.13 HIGHWAYS

Members considered a letter dated 26th July 2013 from Peter Colmans, Department for Transport, further to recent correspondence regarding Deal Road and Dover Road. The Proper Officer informed the Council that crash statistics for Deal Road were being sought from KCC Highways.

RESOLUTION: That this issue be deferred until the Town Council meeting of 19th August 2013, pending receipt of the crash statistics for Deal Road.

28.8.13 CORRESPONDENCE

The Council considered the following correspondence:

(i) Correspondence from Mr J Cook relating to the RASC Garth and covering memo from Miss L. Fidler.

RESOLUTION: That the correspondent's request be declined.

(ii) Email correspondence from Mrs K Gifford regarding various local traffic safety issues.

RESOLUTION: That the correspondence be noted.

(iii) Email update from Kent Police & Crime Commissioner, Ann Barnes, regarding Mobile Police Contact Points.

RESOLUTION: That the correspondence be noted.

(iv) Letter from Paul Barber (MD, Discovery Park Ltd.) regarding public consultation concerning plans for the Discovery Park site.

RESOLUTION: That the correspondence be noted.

29.8.13 REPORT OF DISTRICT COUNCILLORS

Councillor Mrs Russell reported that she had recently attended a Sandwich & Pegwell Bay Nature Reserve meeting at which the Environment Agency gave information regarding a community project to replace trees removed in the course of work on the Sandwich Town Tidal Defences. She offered to circulate contact details for any councillors who may know of interested groups.

Councillor Carter reported that Dover District Council would like to thank all district residents for attaining the highest recycling rates in Kent for dry, non-green waste.

Councillor Butcher reported that despite it generally being the 'holiday season', much work was continuing at Dover District Council, including that of the Regulatory, Licensing and Planning Committees.

30.8.13 DATE OF NEXT MEETING

Monday 19th August 2013, at 7:00pm, in the Council Chamber (Ordinary Meeting).

Signed: _____

Date: _____

DRAFT