

Minutes of an Ordinary Meeting of Sandwich Town Council held on Monday 7th October, in the Council Chamber, Guildhall, Sandwich at 7:00pm.

Present: Councillors: The Mayor (in the Chair)

**PI Carter
RA Daw
Mrs JL Dunay
Mrs S Laslett
Mrs V Lioté
MW Moorhouse
Mrs P Russell
JP Scollard
BA Scott
JO Sneller
MB Trussler
JJ Watts**

Officer: Miss L Fidler

07.10.13 MAYOR'S OPENING COMMENTS

The Mayor reported the sad passing of Lady Julia Pender who had been a very good friend to the Town. A minutes silence was observed and Revd. Canon Mark Roberts informed those present that a Thanksgiving Service would be held at St. Clements Church on Wednesday, 9th October at 3pm.

08.10.13 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Bragg and Graeme who were on holiday.

**09.10.13 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS
AND OTHER SIGNIFICANT INTERESTS**

No disclosable pecuniary interests or other significant interests were declared.

10.10.13 MINUTES

The minutes of the Ordinary Town Council Meeting, held on 16th September 2013, were received, approved and signed.

**11.10.13 MATTERS ARISING FROM THE MINUTES NOT COVERED
ELSEWHERE ON THE AGENDA**

There were no matters arising.

12.10.13 PAYMENT SCHEDULE

The schedule of payments, totalling £27,811.83, was received, approved and signed.

13.10.13 PUBLIC RIGHT TO SPEAK

No requests to speak had been received from members of the public.

14.10.13 POLICE REPORT & PACT

A police report was read out by PCSO Ian Norton, a copy of which is attached to the official minutes. The following matters were also raised:

- There is a new PCSO for Sandwich, Doreen Lee, who will be working alongside PCSO Ian Norton in the town.
- The mobile Contact Point is scheduled to come to the town every other Tuesday and is staffed only by PCSOs.
- The use of an office in the Phoenix Centre has proved to be very helpful and allows officers to spend entire shifts in the town without having to go to the station in Deal.
- Two recent accidents have been reported to Kent Police but do not appear in KCC's crash test data. PCSO Norton will find out what the timescales are for passing information onto KCC.

15.10.13

PLANNING APPLICATIONS

Members considered the following planning applications:

(i) TC/13/00113 – 6 Knightrider Street, Sandwich, CT13 9EW

Treework in Conservation Area – consultation. Reduce crown of Holly tree by 20%. Fell Robinia.

RESOLUTION: No objections, recommend approval.

(ii) DOV/13/00673 – East Kent Waste Recovery Facility, River Road, Discovery Park, Sandwich, CT13 9FN

Continuation of hazardous substance activity covered under Hazardous Substance Content legislation without a condition imposed on a previous consent (removal of conditions 1, 2 and 3 of DOV/00/00054).

RESOLUTION: No objections, recommend approval.

(iii) DOV/13/00720 – 39 Whitefriars Meadow, Sandwich, CT13 9AS

Installation of replacement windows and door.

RESOLUTION: No objections, recommend approval.

(iv) DOV/13/00754 – 144 St Georges Road, Sandwich, CT13 9LD

Erection of a single storey side extension.

RESOLUTION: No objections, recommend approval.

(v) DOV/13/00759 – Part of former Power Station site, Ramsgate Road, Sandwich, CT13 9NL

Installation of a 3.1km underground high voltage direct current (HVDC) cable from Pegwell Bay to former Richborough Power Station, being part of a 130km HVDC electrical interconnector with an approximate capacity of 1000 megawatts (MW) extending from Zbrugge (Belgium) to the former Richborough Power Station site, together with outline application for the erection of converter station building (max height 30.8m), substation building (max height 15m) outdoor electrical equipment for substation (max height 12.7m) and for converter station (max height 11.8m), underground cables from substation and converter station and construction of internal roads, including access and landscaping, together with associated temporary construction compounds.

RESOLUTION: Recommend approval. Concern was expressed regarding the use of pylons to bring the electricity into the National Grid, however, this relates to a different planning application.

(vi) DOV/13/00783 – Discovery Park, Enterprise Zone, Ramsgate Road, Sandwich, CT13 9ND.

Outline application for the redevelopment of the site to provide a foodstore with associated car parking, petrol filling station (to include associated kiosks and car washing facilities), access and servicing arrangements and landscaping (to include removal of existing surface infrastructure).

RESOLUTION: Recommend approval; there are no material planning considerations on which to object to this application. When the planning application has progressed the Council will ask that a stipulation be included that construction and delivery traffic must not be allowed to come through the town.

Cllr Watts asked that his vote against this decision be recorded and Cllr Scott abstained from voting.

16.10.13 PLANNING DECISIONS

Members received a report on planning decisions from Dover District Council, as follows:

DOV/13/00634 – 35 Harnet Street, Sandwich, CT13 9ES – Renewal of planning application DOV/10/00685 for change of use of ground floor and first floor to single residential dwelling.

GRANTED PERMISSION

DOV/13/00524 – Witches Brew, 28 Church Street St Mary, Sandwich, CT13 9HL – External alterations and installation of a hanging light.

GRANTED PERMISSION

17.10.13 PLANNING CORRESPONDENCE

Members received and considered the following planning correspondence:

(i) Correspondence and information regarding proposals for a Waitrose food store and replacement doctors' surgery, Dover Road, Sandwich.

The different supermarket proposals were discussed, the need to protect the commercial centre of the town, concerns about highways and access problems and several other queries and concerns about this proposal. The Mayor stated that every planning application should be judged individually and until a planning application has been submitted for the proposed Waitrose food store the details are not known.

RESOLUTION: To note this information.

(ii) Letter dated 26th September 2013 from Mr & Mrs R.J. Andrews regarding the proposal for a supermarket in the Sandwich vicinity.

RESOLUTION: To note this information.

(iii) Letter dated 2nd October 2013 from Mr K. Wood, Secretary – Sandwich & District Chamber of Commerce, regarding supermarket applications.

RESOLUTION: Mr K Wood will be informed that Mike Ebbs, Head of Regeneration and Development at DDC will be able to answer his query.

18.10.13 FINANCE

Members received the following information:

(i) Statement of accounts for the period ending 31st August 2013.

RESOLUTION: That this information be noted.

(ii) The certified Annual Return for Sandwich Town Council for the year ended 31st March 2013 and associated correspondence.

RESOLUTION: That this information be noted.

19.10.13 FORDWICH ANNUAL CIVIC SERVICE

Members considered a report from Ms T Weir regarding attendance at the Fordwich Annual Civic Service on 3rd November.

RESOLUTION: Cllrs Carter, Watts & Sneller and guests will attend alongside the Mayor, Deputy Mayor and Town Clerk.

20.10.13 SANDWICH TOWN TIDAL FLOOD DEFENCE SCHEME

Members received a response from Louise Sturgeon, Sandwich Public Liaison Officer (Environment Agency), to various questions and concerns that had been raised regarding the works at Sandwich Quay and the inconveniences that will be faced by local residents and traders over the next six months.

RESOLUTION: A site meeting at the Quay will be requested for councillors to meet with the project managers from the EA, the contractors and a representative from DDC to discuss the concerns.

21.10.13 COUNCILLOR VACANCY: NEXT STEPS

Members received a report from Miss L Fidler regarding the Councillor Vacancy in Sandwich South Ward and it was confirmed that enough electors had written to the Returning Officer to request an election for this vacancy that the election process has now been instigated.

RESOLUTION: That no poll cards will be issued for this casual vacancy.

22.10.13 TOURISM

A quote from Adams Printers for a reprint of the multi-lingual Town Trail leaflet was considered.

RESOLUTION: Adams Printers will be asked to produce 10,000 Town Trail leaflets at a cost of £808.00.

23.10.13 KENT HIGHWAYS & TRANSPORTATION

Members received the following information:

(i) Updated Policy for 20mph limits and zones on Kent County Council's roads.

RESOLUTION: That this information be noted. Cllr Carter asked that his vote against this motion be recorded.

(ii) Information regarding crash data:

(a) Email from Richard Heaps, Traffic Engineer – KCC Highways & Transportation,

(b) Email from the office of the Kent Police & Crime Commissioner, Ann Barnes (email dated 23rd September 2013).

RESOLUTION: That this information be noted. Cllr Carter asked that his vote against this motion be recorded.

(iii) Correspondence between the Town Clerk, Mrs Miriam Bull (Clerk to the Sandwich Port & Haven Commissioners) and Mr David Manton (Depot Manager – Speedy Services), regarding the opening / closing of Sandwich Toll Bridge and associated recent traffic problems.

RESOLUTION: That the information from Speedy Services be used to further evidence that double yellow lines and a clear kerb are required on Ramsgate Road; a letter will be written to KCC Highways & Transportation on this matter.

24.10.13 CORRESPONDENCE

Members considered the following correspondence:

(i) Invitation (received 19th September 2013) to the 90th Annual Meeting of Action with Communities in Rural Kent.

RESOLUTION: The Clerk will request the minutes from this meeting.

(ii) Email received 25th September 2013 regarding the Annual General Meeting of CASE Kent.

RESOLUTION: The Clerk will request the minutes from this meeting.

(iii) Email correspondence dated 27th September 2013 from the Kent Association of Local Councils (KALC) regarding its Finance Conference, 2nd November 2013, at Kings Hill.

RESOLUTION: The Clerk and the Finance Officer can attend this meeting.

(iv) Email from Cllr Mrs Russell to the Town Clerk, dated 30th September 2013, regarding high speed rail services to Sandwich and Deal.

RESOLUTION: A letter will be written in support of the High Speed Rail Service for Deal and Sandwich.

25.10.13 REPORT OF DISTRICT COUNCILLORS

Cllr Mrs Russell reported that:

- The DDC Cabinet debated whether to charge a local levy of 8.5% extra tax to large supermarkets; the 2007 Sustainable Communities Act gives local authorities the power to charge large retail outlets extra tax. The Cabinet voted against the motion on the grounds that it would be anti-competitive and deter investment amongst other reasons.
- The Worth Town Plan has been highly praised by DDC and highlighted that Sandwich's Town Plan must relate to the Core Strategy.

Cllr Carter reported that:

- The DDC Scrutiny Committee met with KCC to discuss the planned closure of some children's homes. This meeting was called to an abrupt end when the KCC officers failed to bring the correct information. Cllr Mrs Russell provided further information that the DDC Cabinet had now debated this proposal and rejected parts of the motion.

Cllr Butcher reported that:

- There is new legislation in place regarding scrap metal merchants. Any person who comes to your house to buy/remove metal must be registered with DDC and be able to produce ID and a certificate. Unregistered dealers cost the tax payers a lot of money to clear up their fly tipping.

And, anyone who goes to a scrap merchant will now need to provide ID and will no longer be paid in cash. This information will be included in the next Sandwich Town Council newsletter.

Cllr Scott also provided an update from the International Airport Consultative Committee meeting, that was held on the 27th September 2013.

26.10.13

DATE OF NEXT MEETING

Monday 21st October 2013, at 7 pm, in the Council Chamber (Ordinary Meeting).

Signed: _____ **Date:** _____

DRAFT



Parish Council - Sandwich

Between 01/09/2013 and 30/09/2013, there have been 179 calls received for the areas of Sandwich, Woodnesborough and Worth. There are 3 calls relating to nuisance youths, however these calls were in different areas and unrelated.

Phoenix Centre update

A reminder about Police Contact Point that the times have changed from the original deployment due to parking issues with the market and it is 1700-1800 hours.

Crimes of note

On the recorded crime statistics, it shows from April – August 2013 that there have been 153 crimes reported in the Sandwich area. This is an increase of 20 crimes. An area of concern is theft as there have been 60 offences reported for this and 15 reports of theft from motor vehicles. There has been a recent trend in theft from motor vehicles where owners have left them insecure, therefore we will advise members of public to ensure they lock their vehicles. Recently, there have been 7 thefts from a particular site in Sandwich but we have caught the suspect regarding these thefts. Also a certain shop has been targeted for shoplifting, but we are liaising with this shop to resolve this issue.

Anti-social behaviour and other incidents of note

Currently, there are no areas of concern.

Updates of previous reported issues

N/A