

**Minutes of an Ordinary Meeting of Sandwich Town Council held on Monday 21<sup>st</sup> October, in the Council Chamber, Guildhall, Sandwich at 7:00pm.**

**Present: Councillors: The Mayor (in the Chair)**

**HJ Bragg  
PI Carter  
RA Daw  
Mrs JL Dunay  
P Graeme  
Mrs S Laslett  
Mrs V Lioté  
Mrs P Russell  
JP Scollard  
JO Sneller  
MB Trussler**

**Officer: Miss L Fidler**

**27.10.13 MAYOR'S OPENING COMMENTS**

The Mayor reported the sad passing of Keith Wells; the Clerk will let the Council know if a public memorial is arranged.  
The Cinque Ports Mayors' Association Annual Bowls Tournament Runners Up Trophy has now been received and this will be given to Sandwich Bowling Club for display.

**28.10.13 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Moorhouse who had a work commitment, Cllr Scott who was on holiday and Cllr Watts who was unwell.

**29.10.13 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS**

No disclosable pecuniary interests or other significant interests were declared.

**30.10.13 MINUTES**

The minutes of the Ordinary Town Council Meeting, held on 7<sup>th</sup> October, were received, approved and signed.

**31.10.13 MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA**

Item 20.10.13: The site meeting with the Environment Agency has been requested to take place on either the 28<sup>th</sup> or 29<sup>th</sup> October and we're awaiting a response.

**32.10.13 FINANCE COMMITTEE**

Members received, approved and signed the Minutes of the Finance Committee Meeting, held on 7<sup>th</sup> October 2013 and considered the recommendations contained therein:

**RESOLUTION: That the following recommendations be approved:**

**- The salary expenditure for work undertaken by the Guildhall Caretakers on Sandwich Town Council functions should be factored into the budget.**

- **Funding for a Police office at the Phoenix Centre will not be considered until the Trustees of Sandwich Toll Bridge Fund can consider whether office space can be identified within the Guildhall for this purpose.**
- **No grant be offered to Sandwich Bay Bird Observatory.**
- **A grant of £50 be given to Sandwich & District Choral Society.**
- **A new grant application summary sheet will be devised for inclusion with agendas and supplementary pages and information will be held in the Town Clerk's office for inspection.**

**33.10.13 PAYMENT SCHEDULE**

The schedule of payments, totalling £10,322.61, was received, approved and signed.

**34.10.13 PUBLIC RIGHT TO SPEAK**

Mr T Rowland from Trains4deal provided an update on the campaign to keep the High Speed rail service running through Deal and Sandwich after March 2014. Mr Rowland explained that it had become necessary for the group to seek legal advice and as such the creation of an 'Emergency Fighting Fund' is required; a donation for the Town Council was requested.

**RESOLUTION: The Finance Committee will consider if a grant can be awarded to Trains4deal to aid the campaign to improve rail services to Sandwich and Deal.**

**35.10.13 PLANNING APPLICATIONS**

Members considered the following planning applications:

**(i) TC/13/00109: Delf House, Delf Street, Sandwich**

Reduce the size of the tree in back garden by 25% and crown lift to 15ft.

**RESOLUTION: No objections, recommend approval.**

**(ii) DOV/13/00814: 3 Harnet Street, Sandwich, CT13 9ES**

Variation of Condition 2 of Planning Permission DOV/10/00927 to allow bedrooms on the first floor (Application Under Section 73).

**RESOLUTION: No objections, recommend approval.**

**(iii) DOV/13/00686: OFP Ltd., Sandwich Industrial Estate, Sandwich CT13 9LN**

Change of use to garage and MOT station.

**RESOLUTION: No objections, recommend approval.**

**(iv) DOV/13/00846: Barclays Bank, 2 Cattle Market, Sandwich CT13 9AG**

Remove existing counterline.

**RESOLUTION: No objections, recommend approval.**

**(v) DOV/13/00837: Old Cottage & Land Adjoining, Loop Street, Sandwich, CT13 9HE**

Erection of a detached garage, 1.8m high walls, fencing and change of use of land to garden land (existing garage to be demolished).

**RESOLUTION: No objections, recommend approval.**

**36.10.13 PLANNING DECISIONS**

Members received a report on planning decisions from Dover District Council, as follows:

**DOV/13/00410** – Great Poulders Farm, Poulders Road, Sandwich, CT13 0LX – Change of use to an equestrian centre, erection of 8 stables, horse walker, construction of a ménage with associated lighting, conversion of existing building to provide reception, office and staff welfare facilities, and relocation of existing shed (existing silos to be demolished).  
**GRANTED PERMISSION**

**DOV/13/00698** – Witches Brew, 28 Church Street St Mary, Sandwich, CT13 9HL – External alterations and installation of a hanging light.  
**GRANTED PERMISSION**

**DOV/13/00701** – Site North East side of Discovery Park & Access, Ramsgate Road, Sandwich, CT13 9ND – Erection of a biomass combined heat and power plant with fuel storage and associated works.  
**GRANTED PERMISSION**

**37.10.13 PLANNING CORRESPONDENCE**

There was no planning correspondence to received.

**38.10.13 FINANCE**

Members received the following information:

(i) Statement of accounts for the period ending 31<sup>st</sup> August 2013.

**RESOLUTION: That this information be noted.**

**39.10.13 DOVER DISTRICT COUNCIL LAND ALLOCATIONS LOCAL PLAN**

Members received the following correspondence:

(i) Report from the Sandwich Neighbourhood Plan Steering Group with recommendations regarding Land Allocation Policy LA14.

**RESOLUTION: That this report be accepted in its entirety for inclusion in the Sandwich Neighbourhood Plan.**

(ii) Letter to Mr C. Anstey – Planning Inspectorate from Mr Colin B. Watson, dated 11<sup>th</sup> October 2013, regarding the impact of recent developments on the Land Allocations Local Plan (copied to Sandwich Town Council).

**RESOLUTION: This information was noted and a letter will be written to Mr Anstey letting him know that the Council thoroughly agrees and supports his concerns.**

**40.10.13 DELF STREAM**

To receive the attached letter from Mr Christopher Denne, dated 14<sup>th</sup> October 2013, regarding the present condition of the Delf Stream and a quote from Rhino Plant Hire for further works on the Stream. It is hoped that County Councillor Ridings will be able to contribute to the necessary work from his Members Grant. The concerns raised by Mr Denne were acknowledged and it was agreed that the stench from the Delf Stream can be terrible.

**RESOLUTION: If there has been no response from Cllr Ridings by the Council meeting of 18<sup>th</sup> October 2013 the matter will be returned to the agenda for the Council to consider what actions can be taken without assistance. A response will be written to Mr Denne detailing our proposals. It was suggested that Cow Leas meadow would be an appropriate place to put the resulting silt and rubbish from clearance of**

**the stream, the Clerk will contact the current tenant of the site about this proposal.**

**41.10.13 KENT HIGHWAYS AND TRANSPORTATION**

Members considered the following matters:

(i) A proposal from Cllr Carter that the Police be requested to carry out vehicle speed checks on New Street, Dover Road and Deal Road.

**RESOLUTION: That vehicle speed checks be requested for New Street, Dover Road, Deal Road and Sandown Road. KCC proposed some years ago to install speed indicating devices on Sandown Road, it will be requested that this proposal be reinstated.**

(ii) A letter from Mr Ian Fairweather regarding speeding traffic in Sandown Road.

**RESOLUTION: Mr Fairweather will be informed about actions identified in item 41.10.13 (i).**

**42.10.13 CORRESPONDENCE**

Members considered the following correspondence:

(i) Email from the Kent Association of Local Councils (KALC) dated 14<sup>th</sup> October 2013 regarding a "Localism Module Programme" for Autumn 2013.

**RESOLUTION: That the Clerk will attend all five Localism Act training modules.**

(ii) Email from K. Gifford dated 14<sup>th</sup> October 2013 regarding 57 New Street, Sandwich. The Clerk and Cllr Carter provided some further information regarding the development of this property.

**RESOLUTION: Cllr Carter will be attending a site meeting at the property with Jim McEwen, DDC Principal Planner (Enforcement), on 23<sup>rd</sup> October 2013 and will feedback to the Council after this meeting. A letter will be written to K Gifford informing her that this meeting is taking place and she will receive an update after the meeting.**

(iii) Email correspondence from the Society of Local Council Clerks (SLCC) dated 15<sup>th</sup> October 2013 regarding the SLCC South East Regional Conference, 6<sup>th</sup> November 2013.

**RESOLUTION: That the Clerk will attend this conference.**

**43.10.13 REPORT OF DISTRICT COUNCILLORS**

Cllrs Carter and Mrs Russell had no updates to provide.

**44.10.13 DATE OF NEXT MEETING**

Monday 4<sup>th</sup> November 2013, at 7 pm, in the Council Chamber (Quarterly Meeting).

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_