

Minutes of a Quarterly Meeting of Sandwich Town Council held on Monday 18th November, in the Council Chamber, Guildhall, Sandwich at 7:00pm.

Present: Councillors: The Mayor (in the Chair)
HJ Bragg
PI Carter
RA Daw
P Graeme
Mrs S Laslett
Mrs V Lioté
Mrs P Russell
JP Scollard
BA Scott
JO Sneller
MB Trussler
JJ Watts

Officer: Miss L Fidler

- 27.11.13 MAYOR'S OPENING COMMENTS**
The Mayor reported that Miss Karen Streatfeild, the new Finance Officer/Admin Assistant, has started work. However, the office continues to be one member of staff down due to sickness absence, Councillors should be aware of this problem.
- 28.11.13 APOLOGIES FOR ABSENCE**
Apologies were received and accepted from Cllr Mrs Dunay who was on holiday and Cllr Moorhouse who had family commitment.
- 29.11.13 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS**
Cllr Bragg and Cllr Watts declared an interest in matters relating to Sandwich Town Cricket Club (Item 46.11.13 (v)).
- 30.11.13 MINUTES**
The minutes of the Quarterly Town Council Meeting, held on 4th November, were received, approved and signed.
- 31.11.13 MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA**
There were no matters arising not covered elsewhere on the agenda.
- 32.11.13 PAYMENT SCHEDULE**
The schedule of payments, totalling £7,821.06, was received, approved and signed.
- 33.11.13 PUBLIC RIGHT TO SPEAK**
No requests to speak were received from members of the public.
- 34.11.13 POLICE REPORT AND PACT**
Members received a police report for the period of 01/10/13 – 31/10/13 a copy of which is attached to the official minutes.
RESOLUTION: That this information be noted.
- 35.11.13 PLANNING APPLICATIONS**
Members considered the following planning applications:
(i) DOV/13/00913 – Erection of a single storey side extension – Ashcroft house, 171 Dover Road, Sandwich, CT13 0DD
RESOLUTION: Raise no objections.

(ii) **DOV/13/00901** – Formation of a new opening with glazed entrance doors, handrails and wall – Bell Hotel, Upper Strand Street, Sandwich, CT13 9EF.

RESOLUTION: Raise no objections.

(iii) **DOV/13/00938** – Variation of condition 4 of planning permission DOV/11/00279 to allow opening 11.30 to 22.00 Monday to Saturday and 12.00 (midday)-22.00 Sunday (application under Section 73) – Papas Fish & Chips, The Quay, Sandwich, CT13 9EN.

RESOLUTION: Raise no objections.

Cllr Mrs Russell abstained from voting on this matter due to concerns about noise and refuse from this business.

(iv) **DOV/13/00897** – Construction of a hardstanding and dropped kerb – 88 Woodnesborough Road, Sandwich, CT13 0AZ

RESOLUTION: Raise no objections.

36.11.13

PLANNING DECISIONS

Members received a report on planning decisions from Dover District Council, as follows:

DOV/13/00754 – 144 St Georges Road, Sandwich, CT13 9LD – Erection of a single storey side extension. **Granted permission**

DOV/13/00720 – 39 Whitefriars Meadow, Sandwich, CT13 9AS – Installation of replacement windows and door. **Granted permission**

37.11.13

PLANNING CORRESPONDENCE

Members considered the following planning correspondence:

(i) Request from DDC for consultation on the Worth Neighbourhood Development Plan; comments are sought on the Development Plan, Consultation Statement and Basic Conditions Statement.

RESOLUTION: Cllr Graeme and Cllr Sneller will draft a response to the consultation for approval at the next council meeting.

(ii) Letter from Ms D Jones regarding planning application KCC/DO/0069/2011 (DO/11/336) - Temporary change of use of agricultural land (for approximately 12 weeks) to allow drilling of an exploratory borehole to test the insitu coals, Lower Limestone Shale and associated strata; including provision of a drill rig and associated site compound - Land adjacent to the Junction of the A257 and A256, North of Woodnesborough, Kent.

Members discussed the information that is/isn't available about borehole exploration and it was explained that once a planning application has been granted it cannot be revoked. The application in question is for exploratory work only and another application would need to be made for production work, which the Council would be consulted on at the time.

RESOLUTION: A proposed motion to rescind support for this application, in light of concerns about the technology involved, was rejected. The majority vote of the Council was that the original motion of 'raise no objections' still stands.

(iii) Letter from National Grid confirming that the north corridor had been chosen as the preferred route for the Richborough Connection Project.

RESOLUTION: That this information be noted.

38.11.13

DONKEY PADDOCK

Members considered a proposal from Cllr Daw that the Donkey Paddock be offered for use as allotments; water could be obtained from the river and the land rent could be waived whilst the land is cultivated for this new purpose.

RESOLUTION: Due to the thickness of brambles on the land it was agreed that quotes would be obtained to clear the site before offering the site for allotments.

39.11.13 COASTAL ACCESS RAMSGATE TO FOLKESTONE

Members considered making representation to the Secretary of State about Natural England's proposed access route between Ramsgate and Folkestone.

RESOLUTION: That this information be noted, no representation needs to be made.

40.11.13 FINANCE

Members received the Statement of Accounts for the period ending 31st October 2013.

RESOLUTION: That this information be noted.

41.11.13 TOWN LOYALTY CARD SCHEME

Cllr Carter provided information about a proposed Loyalty Card Scheme for Deal, Dover and Sandwich from Town Innovations Ltd and explained that a start up cost would be required.

RESOLUTION: That the Council supports the initiative in principal but will wait to see what involvement Deal and Dover Town Council's agree to before considering a financial involvement.

42.11.13 QUAY AND CATTLE MARKET CONVIENCES

Members considered an email from Williamson & Barnes Solicitors regarding the possibility of Sandwich Toll Bridge Fund managing the Quay & Cattle Market Public Conveniences in the future.

RESOLUTION: This information will be passed to the Finance Committee for consideration.

43.11.13 SANDWICH CITIZENS ADVICE BUREAU

Members received the Minutes from a Meeting of the CAB Board of Trustees, held on 7th November 2013.

RESOLUTION: That this information be noted.

The Trustees of Sandwich Toll Bridge Fund considered the usage of the CAB office within the Guildhall.

44.11.13 PARKING STRATEGY

Members received a copy of Dover District Council's Sandwich Parking Strategy October 2007 and considered how to make recommendations and changes.

RESOLUTION: Cllr Mrs Laslett will arrange for the Town Team to review the Parking Strategy taking into account the requirements of residents, workers and visitors.

45.11.13 COMMUNITY SPEED WATCH SCHEME

Members received information about Community Speed Watch schemes and discussed whether this would be a suitable method for addressing traffic problems within the town.

RESOLUTION: More information about the practicalities of the scheme will be ascertained.

46.11.13 CORRESPONDENCE

(i) Email from Mr Steve Whitlock regarding gas mains replacement work along St. Barts Road.

RESOLUTION: That this information be noted.

(ii) Email from Cllr Sue Chandler regarding the Dover District Armed Forces Community Covenant.

RESOLUTION: Sandwich Town Council will sign up online to register support for The Dover District Armed Forces Community Covenant.

(iii) Letter from Revd David Ridley, Rector for Eastry & Woodnesborough, regarding a contribution towards organ repairs.

RESOLUTION: That this information be noted.

(iv) Letter from Mrs Lorna Crow, Acting Town Clerk Deal Town Council, regarding involvement in a Funding Fair in 2014 at an estimated cost of £250.00

RESOLUTION: That this information be noted.

(v) Email from Mr John Jones, Club Chairman Sandwich Town Cricket Club, requesting a letter of support for the Gazen Salts Pavilion improvement scheme.

RESOLUTION: That a letter of support be written.

(vi) To consider attendance at the annual Dover District Towns and Parish event on Wednesday 11th December at 6pm.

RESOLUTION: That the Town Clerk will attend.

47.11.13

REPORT OF DISTRICT COUNCILLORS

Cllr Mrs Russell reported that:

- A 'You Decide' event will be taking place at St Mary's Art Centre on Saturday 23rd November at 10am, members of the public will be able to vote for which community projects receive grant funding.

Cllr Carter reported on the following matters:

- Hammill Brickworks are set to 'work' again: Another exciting new development in the Dover District is underway with work to transform the former Hammill Brickworks site in Woodnesborough. The 5.80 hectare Hammill Park site is being developed by Quinn Estates and Hammill Properties for mixed use, with 24 light industrial units and 19 family homes.
- High Speed Train Services: Dover District Council has welcomed an announcement by the Department for Transport that High Speed rail services to Deal and Sandwich are to be extended for a further six months to October 2014 ahead of a formal franchise renewal process. This is a good selling point to assist the Discovery Park.
- Reviews on hydraulic fracking and local health provisions are taking place.

Cllr Butcher reported that:

- Site reviews at Discovery Park and Hammill Brickworks have just taken place.
- Access to Minters Yard is being reviewed.
- The footbridge from St George's Lees to the Ramparts has been closed due to rotting wood. The matter will be chased up if KCC has not made the necessary repairs in the near future.

48.11.13

DATE OF NEXT MEETING

Monday 2nd December 2013, at 7 pm, in the Council Chamber (Ordinary Meeting).

Signed: _____ **Date:** _____



Parish Council Monthly Update

Parish Council - Sandwich

Between 01/10/2013 and 31/10/2013, there have been 154 calls received for the areas of Sandwich, Woodnesborough and Worth. There are 9 calls relating to nuisance youths, however these calls were in different areas and 2 calls were related to the same issue.

Crimes of note

On the recorded crime statistics, it shows from April 2013 – September 2013 that there have been 182 crimes reported in the Sandwich area. This is an increase of 29 crimes since the last report. The area of concern is currently theft still, however since the last report we have detected 5 crimes of shoplifting.

Anti-social behaviour and other incidents of note

Currently, there are no areas of concern. PCSO Lee and I changed our rest day to work on Halloween to patrol the area. As a result we only had 2 calls for anti-social behaviour, which we believe that having our presence in the area reduced the amount of calls.

Updates of previous reported issues

N/A

PCSO Ian Norton.

