

Minutes of a Quarterly Meeting of Sandwich Town Council held on Monday 2nd December 2013, in the Council Chamber, Guildhall, Sandwich at 7:00pm.

Present: **Councillors:** **The Deputy Mayor (in the Chair)**
 Mrs S Laslett
 Mrs V Lioté
 Mrs P Russell
 JO Sneller
 MB Trussler
 JJ Watts
 DMA Wood

Officer: **Miss L Fidler**

01.12.13 OPENING COMMENTS

The Deputy Mayor welcomed Cllr Wood to his first Council meeting; congratulations were given to those who were involved with the Christmas Lights Carnival on a wonderful event, and those present were informed that an extraordinary meeting of the Finance Committee will be taking place on the 9th December to discuss the 2014/15 budget.

02.12.13 APOLOGIES FOR ABSENCE

Apologies were received and accepted from:
- The Mayor, Cllr Bragg, Cllr Scott and Cllr Watts who were attending Brightlingsea Choosing Day.
- Cllr Daw who was on holiday.
- Cllr Carter, Cllr Mrs Dunay and Cllr Scollard who had personal commitments.

03.12.13 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

No disclosable pecuniary interests or other significant interests were declared.

04.12.13 MINUTES

The Minutes of the Ordinary Town Council Meeting, held on 18th November, were received, approved and signed.

05.12.13 MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA

There were no matters arising not covered elsewhere on the agenda.

06.12.13 TOURISM COMMITTEE

Members received the Minutes of the Tourism Committee meeting, held on 13th November 2013 and considered the recommendations contained therein:

RESOLUTION: That the minutes be approved and signed and the following recommendations be approved:

- **The remainder of the Tourism Budget (£330.00) be used for students' expenses while working on website videos project.**
- **That SCEA be asked to arrange more events involving access to historic buildings, that the Guildhall can be part of.**
- **That 12,000 copies of the Sandwich Town Guide 2014 be produced using the 2013 guide as a starting reference.**
- **Sandwich Town Council will fund the remaining £150.00 necessary to purchase three display boards for the Waterfront Town Trail.**

07.12.13 PAYMENT SCHEDULE

The schedule of payments, totalling £14,707.20, was received, approved and signed.

- 08.12.13 PUBLIC RIGHT TO SPEAK**
No requests to speak were received from members of the public.
- 09.12.13 POLICE REPORT**
A police report was read out on behalf of PCSO Ian Norton, a copy of which is attached to the official minutes. Concern was expressed that the town's police constable spends very little time in the town, and although there are now two PCSOs they have limited powers. There is an impression that the Police presence in the town is decreasing.
RESOLUTION: A letter will be written to the Police & Crime Commissioner, Ann Barnes, requesting that PC Ian Woodland spend more time in Sandwich or that the PCSOs powers to act be increased.
- 10.12.13 PLANNING APPLICATIONS**
Members considered the following planning applications:
(i) DOV/13/00984 - Erection of a single storey rear extension, installation of replacement windows and doors to rear - 5 Upper Strand Street, Sandwich, CT13 9EE
RESOLUTION: That no objections be raised.
- (ii) DOV/13/00985** - Erection of a single storey rear extension, installation of replacement windows and doors to rear and associated internal alterations - 5 Upper Strand Street, Sandwich, CT13 9EE
RESOLUTION: That no objections be raised.
- 11.12.13 PLANNING DECISIONS**
There were no planning decisions to report.
- 12.12.13 PLANNING CORRESPONDENCE**
Members considered a proposed response to the DDC consultation on the Worth Neighbourhood Development Plan from Cllr Graeme and Cllr Sneller.
RESOLUTION: That the following response be submitted to DDC: "Proposals for Worth have been outlined very comprehensively in the Worth Neighbourhood Development Plan, the only area which we consider may affect Sandwich in general is the increase in housing which will inevitably, due to the proximity of Worth, impinge on facilities in Sandwich such as shops, roads and in particular schools, surgeries and pharmacies."
- 13.12.13 HIGHWAYS & TRANSPORTATION**
Members considered the following matters:
(i) An email from Jeremy Cooper, Commercial Director Stagecoach in East Kent and East Sussex, and whether a pre-meeting should be arranged.
RESOLUTION: The Mr Cooper, or representatives from Stagecoach, be invited to attend a pre-meeting of the Council.
- (ii)** Information provided by Cllr Trussler regarding the plans by Sandwich Technology School for coach collection to commence on Dover Road (Deal Road will continue to be used by the coaches for dropping off pupils in the morning).
RESOLUTION: A letter of concern will be written to Sandwich Technology School and Kent Highways regarding this proposal. There has been no consultation involved and the width of the road would make this a dangerous situation for pupils and other vehicles.
- 14.12.13 WEBSITE DEVELOPMENT**
Members considered the following information:
(i) A letter from Open Sandwich Design about future updates to the Town Council's website.

RESOLUTION: It was agreed that the town council's website needs to be updated, but the specifics need to be researched before a remit can be given to a developer. Cllr Graeme and the Town Clerk will bring a proposal back to the Council and a pre-meeting with the developer will be arranged.

(ii) To consider an appropriate website link for the Confederation of the Cinque Ports' new website.

RESOLUTION: A link to www.open-sandwich.co.uk will be included in the Confederation's official website.

15.12.13 POULDERS PLAY AREA

Members received the minutes of the Friends of Poulders Play Area Meeting, held on 12th November 2013.

RESOLUTION: That this information will be noted and a letter of congratulations will be written to the Friends of Poulders Play area for all their achievements in the year.

16.12.13 CORRESPONDENCE

Members received the following correspondence:

(i) To consider attendance at the 'Saving Visible Community Policing' conference on Friday 6th December at Kent Police College, Maidstone.

RESOLUTION: That this information be noted.

17.12.13 REPORT OF DISTRICT COUNCILLORS

Cllr Mrs Russell provided a report of updates from DDC, a copy of which is attached to the official minutes.

18.12.13 DATE OF NEXT MEETING

Monday 16th December 2013, at 7 pm, in the Council Chamber (Ordinary Meeting).

Signed: _____ Date: _____



Parish council - Sandwich

Between 01/11/2013 and 30/11/2013, there have been 138 calls received for the area of Sandwich, Woodnesborough and Worth. There are 5 calls relating to nuisance youths, however these calls are unrelated.

Crimes of note

On the recorded crime statistics, it shows from April – October 2013 that there have been 214 crimes reported in the Sandwich area. This is an increase of 16 crimes since the last report. Currently, there is not a pattern for particular crime. However, PCSO Norton and PCSO Lee are working closely with the businesses in town to prevent and deter shoplifters.

Anti-social behaviour and other incidents of note

Currently, there are no areas of concern

Updates of previous reported issues

PCSO Norton and PCSO Lee have arranged 3 dates for a police constable to conduct speed enforcement checks in Sandwich and Eastry as requested in the last meeting.