



- The number of issues in Holy Ghost Alley have decreased considerably, the PCSO's continue to monitor the area.
  - SS Johnson will be asked to look at speeding problems on New Street.
  - Any crimes at the train station should be reported to the police, the transport police have very good CCTV cameras at the station that can assist with arrests.
- And PC Ian Woodland provided the following information regarding his deployment to Dover:
- His recent work in Dover has been part of a new team, the Town Beat Team, who were called to Dover to tackle a specific problem, which has now been done. This team can be deployed to anywhere they are needed and this gives Sandwich the opportunity to call on a much larger service than before.
  - The core work of 'Neighbourhood Policing' is covered by PCSOs and Sandwich now has two full time PCSOs, Ian Norton and Doreen Lee.
  - The police will continue to respond to instances of crime, they will no longer respond to issues that are not within their remit, as they have done in the past.
  - Police response to a crime will continue to come from the nearest appropriate trained officer (borderless policing).
  - The number of officers in the district is not decreasing.
  - PC Woodland will continue to maintain his links with Sandwich and will work here when he can, District Commander Chief Inspector Barlow supports this relationship with the town.
  - PC Woodland informed the Council that he feels this is a positive time for policing, the new team that he is part of will be a great benefit to the area and a lot of work is being done to raise police visibility and prevent crime.
- The Mayor thanked PC Woodland for his work over the last ten years and Cllr Carter reported that traders in the town have welcomed the increased presence of the PCSOs.

09.02.14

#### PLANNING APPLICATIONS

Members considered the following planning applications:

**(i) DOV/13/01093** - Display of non-illuminated lettering, non illuminated fascia sign and vinyl graphics to planters - Bell Hotel, Upper Strand Street, Sandwich, CT13 9EF  
**RESOLUTION: No objections, recommend approval.**

**(ii) DOV/14/00035** - Internal alterations to facilitate conversion into one dwelling - 24 & 26 Millwall Place, Sandwich, CT13 9BQ

**RESOLUTION: Recommended approval subject to the caveat that the existing front door should remain in place to maintain architectural continuity in the street (the door can be bricked up).**

**(iii) DOV/14/00036** - Change of use of land for touring caravans, motorised caravans, tents and caravans - Sandwich Leisure Park Site C, Woodnesborough Road, Sandwich, CT13 0AA

**RESOLUTION: No objections, recommend approval. The Council fully supports the increase in tourism that will result from this development.**

**(iv) TC/DOV/13/00158** – Fell a Eucalyptus tree - 2 Old Cottages, The Butts, Sandwich, CT13 9HY.

**RESOLUTION: No objections, recommend approval.**

**(v) DOV/14/00058** - Outline application for the redevelopment of site to include: demolition of some existing buildings (and associated infrastructure); change of use of some existing buildings (from B1 to use classes: B2, B8, Sui Generis (Energy) and D1 uses); the provision of new commercial (use classes: A3/4, B1, B2, B8, C1, D1 and Sui Generis) and residential (use class: C3) development; associated site preparation/enabling, infrastructure, and landscaping works; and provision of car parking (with some matters reserved) - Discovery Park, Ramsgate Road, Sandwich, CT13 9ND

**RESOLUTION: That this 'outline' of the proposals be strongly recommended for approval. The Council will consider the specific details when further applications are made to try and ensure that there is a symbiotic relationship**

**between the town and Discovery Park. The Council strongly supports the development of brown field sites over the use of green field sites.**

(vi) **DOV/14/00066** – Change of use to garage and MOT station with the dismantling of cars and wholesale storage and distribution of parts – OFP Ltd, Sandwich Industrial Estate, Sandwich, CT13 9LN.

**RESOLUTION: Concern was raised about 'wholesale storage' on the site and the visual impact that this could have on the surrounding area. The Council recommends that the application be approved on the proviso that any dismantling and breaking up will take place behind a screened area and storage will be kept to a specific height.**

#### **10.02.14 PLANNING DECISIONS**

The following planning decisions were reported:

(i) **DOV/13/01054** – 21 Strand Street, Sandwich, CT13 9DX – Removal of tiles to rear roof slope and replace with natural slate, installation of soil/vent pipe through rear roof – GRANTED PERMISSION.

(ii) **DOV/13/00794** – Land to the South of the River Stour, Ramsgate Road, Sandwich, CT13 9NL – Creation of a 5MW solar Farm with associated solar panels, invertors, sub-stations, security fencing, access, infrastructure and associated works – GRANTED PERMISSION.

(iii) **DOV/13/00984** – 5 Upper Strand Street, Sandwich, CT13 9EE – Erection of a single storey rear extension, installation of replacement windows and doors to rear – GRANTED PERMISSION.

(iv) **DOV/13/01010** – Lundenwic, Deal Road, Sandwich, CT13 0BU – Erection of a detached dwelling and creation of vehicular access – GRANTED PERMISSION.

(v) **DOV/13/01013** – Building 902, East Side, Pfizer Ltd, Ramsgate Road – Installation of replacement refrigerant system (existing system to be removed) – GRANTED PERMISSION.

#### **11.02.14 PLANNING CORRESPONDENCE**

Members received notification from DDC of a new premises licence application for The Sweet Shop 13-15 King Street, Sandwich, CT13 9BT.

**RESOLUTION: Strongly recommended for refusal on the grounds that there is no need to sell alcohol at 6am in the town; the sale of alcohol in a sweet shop is inappropriate; there are already a number of vendors of alcohol in the town; traffic could be obstructed if people try to park outside the shop to quickly 'pop in' to purchase alcohol.**

The Mayor, Cllr Butcher, did not take part in this discussion due to his role on the DDC Licensing Committee.

Cllr Mrs Laslett abstained from voting.

#### **12.02.14 BULWARKS PLAY AREA**

Members considered information regarding the repair and development of the Bulwarks Play Area. The meeting that the Mayor and Town Clerk were due to attend on the matter was cancelled and has been re-arranged for 5<sup>th</sup> February.

**RESOLUTION: That this information be noted. The Mayor and Town Clerk will provide the Council with further information after the meeting on the 5<sup>th</sup> February.**

#### **13.02.14 CITIZENS ADVICE BUREAU**

To receive the minutes of the Dover, Deal and District CAB Board of Trustees meeting, held on 16<sup>th</sup> January 2014. Cllr Scollard clarified that in the second paragraph should read 'The new interview room in Dover is completed' and not 'office'.

**RESOLUTION: That this information be noted.**

14.02.14

#### **ENVIRONMENTAL HEALTH**

Members considered a letter and report from DDC's Environmental Health Team regarding the treatment of nuisance mosquitoes.

**RESOLUTION: The treatment procedure detailed in this correspondence appears to advocate the use of insecticides. DDC will be asked why they don't sterilise the male mosquitoes (they can check previous records to see how successful this was) as this would be a better non-toxic method of treatment. The breeding ground mentioned in the report will also be queried and the role of 'pre treatment surveys'.**

15.02.14

#### **CORRESPONDENCE**

Members received the following correspondence:

(i) Email from Gordon Measey, Highway and Parking Team Leader, regarding a proposed parking restriction on School Road.

**RESOLUTION: That this information be noted.**

16.02.14

#### **REPORT OF DISTRICT COUNCILLORS**

Cllr Carter reported on the following matters:

- Council tax for 2014/15 will be frozen and DDC are already looking ahead to the budget in 2015/16.

- Councillors have been provided with new technology to enable them to access their emails securely via a portal.

- The Land Allocations Plan Independent Public Examination is currently taking place.

- The Scrutiny Committee will be looking into the practice of live animal exports.

17.02.14

#### **EXEMPT BUSINESS**

It was resolved that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

#### **(i) APPOINTMENT OF A TOURIST INFORMATION CENTRE ASSISTANT**

Members considered the recruitment of a new TIC Assistant for the 2014 season, to replace a staff member who has now retired. The Town Clerk reported that there may be internal candidates that are interested in this position.

**RESOLUTION: The post will be advertised internally and recruited to; if there are no suitable internal candidates the post will be advertised externally.**

#### **(ii) UPDATE REGARDING A STAFFING ABSENCE**

To receive a report from Miss Laura Fidler, Town Clerk, regarding the ongoing sickness absence of the Assistant Town Clerk/Mayor's Secretary and to consider what provisions/if any need to be put in place.

#### **RESOLUTIONS:**

**(i) The Assistant Town Clerk/Mayor's Secretary will be awarded the contractual sickness entitlement that long term staff are entitled to.**

**(ii) The Mayor, Deputy Mayor, Cllr Mrs Laslett and Town Clerk will investigate what is involved in standardising the sickness/injury absence scheme in order to be fair and consistent.**

**(iii) An agency temp will be recruited for the period when the Town Clerk is on annual leave in March in order to assist with general office duties.**

**(iv) The Council meeting on the 17<sup>th</sup> March will be cancelled due to the absence of a proper officer. The Mayor and the Finance Officer/Admin Assistant will monitor the correspondence entering the office during the Town Clerk's absence and an extraordinary meeting will be called if necessary.**

**18.02.14**

**DATE OF NEXT MEETING**

Monday 17<sup>th</sup> February 2014, at 7 pm, in the Council Chamber (Quarterly Meeting).

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

DRAFT