

- The Warden, Dr. M Griffiths, will receive £3,000 remuneration, as a contractor, for 1st April 2014 – 31st March 2015.
- The Clerk will ensure that the Council's liability insurance covers the Warden, co-opted Committee Members and staff when at the Reserve.

37.02.14 PAYMENT SCHEDULE

The schedule of payments, totalling £2,587.12, was received, approved and signed.

38.02.14 PUBLIC RIGHT TO SPEAK

No requests to speak were received from members of the public.

39.02.14 PLANNING APPLICATIONS

Members considered the following planning applications:

(i) DOV/14/00075 – Erection of single and two storey rear extensions – 5 St Georges Place, Sandwich, CT13 9LW

RESOLUTION: Raise no objections and recommend approval.

(ii) DOV/14/00080 – Erection of a rear porch extension – 23-25 Church Street St Mary, Sandwich, CT13 9HL.

RESOLUTION: Raise no objections and recommend approval.

(iii) DOV/13/00867 - Proposed new foodstore, doctor's surgery and pharmacy, together with associated car parking, landscaping, courtyard and service yard (amended and additional plans) - Land Adjacent to 10 Dover Road, Sandwich, CT13 0BN. Cllr Wood explained that he had not had an opportunity to canvass public opinion on this application and as such he was not able to vote today, knowing that he was not able to represent the electors.

RESOLUTION: The Council recommends refusal due to the following material considerations: 1) Impact on character of surroundings – the style of the proposed development is not in keeping with a medieval town. This development would detrimentally change the 'face' of Sandwich. 2) Road safety – the developers still haven't addressed the issues regarding road safety in the amended application. There should be no right turn when exiting the development.

Cllr Mrs Russell, Cllr Watts and Cllr Wood abstained from voting.

(iv) DOV/14/00091 – The use of land for additional log storage processing area and wood chip store in association with biomass combined heat and power plant granted under reference DOV/13/00701 – Discovery Park, Site North East, Ramsgate Road, Sandwich, CT13 9ND

RESOLUTION: Raise no objections and recommend approval.

40.02.14 PLANNING DECISIONS

The following planning decisions were reported:

(i) DOV/13/01046 – Erection of a detached dwelling – 4 New Cottages, The Butts, Sandwich, CT13 9HQ.

REFUSED PLANNING PERMISSION.

41.02.14 PLANNING CORRESPONDENCE

Members considered information regarding an application by Sevenoaks Town Council under the Sustainable Communities Act proposing the return of a system to provide a percentage of the Business (Non-Domestic) Rates to town and parish councils, to be used for the benefit of economic growth in the locality.

RESOLUTION: STC fully supports all attempts to reverse this very inequitable decision by central government. A letter supporting the application by Sevenoaks Town Council will be written.

- 42.02.14 HIGHWAYS & TRANSPORTATION**
Members considered a letter from David Brazier, Kent County Council Cabinet Member for Transport & Environment, regarding a consultation on the Road Casualty Reduction Strategy for Kent.
RESOLUTION: That this information be noted.
- 43.02.14 MANAGEMENT OF THE QUAY PUBLIC CONVENIENCES**
Members received a letter from Michael Conolly, Dover District Council Portfolio Holder for Corporate Resource and Performance, regarding the management of the Quay Public Conveniences, and a copy of previous correspondence in this regard. It was noted that DDC did not collect business rates from themselves when they managed the Quay Public Conveniences, this only started when Sandwich Town Council took over the management; DDC are negating their moral duty to assist with providing public conveniences for use in the town.
RESOLUTION: A response will be written to Cllr Conolly explaining these concerns.
- 44.02.14 POLICE AND CRIME PLAN APRIL 2013 TO MARCH 2017**
Members received an email from Ann Barnes, Kent Police & Crime Commissioner, regarding comments for the latest draft of the Police & Crime Plan April 2013 – March 2017. It was confirmed the Mrs Barnes has been invited to the Annual Town Meeting but is unable to attend. Cllr Wood will consider writing to Mrs Barnes directly to re-iterate the obligations that she has to the rate payer.
Cllr Moorhouse entered the meeting at this point in the conversation.
RESOLUTION: That this information be noted.
- 45.02.14 DELF STREAM**
Members received a series of emails from Miss L Fidler, Town Clerk, regarding the proposed de-silting work at the Delf Stream and considered how to progress. Cllr Trussler expressed his frustration with the changing information from the Environment Agency that is holding this work up; the Council understands that the EA is particularly busy at the present time, but if this work is not undertaken soon the grant from KCC will need to be returned.
RESOLUTION: A letter will be written to the EA requesting that they provide us with immediate clarification on whether they want this work undertaken by the Council or not.
- 46.02.14 DEAL PARTNERSHIP AGAINST CRIME RADIOS**
Members received a report from Miss L Fidler, Town Clerk, regarding the DPAC Radio contract and Mr K Cook was thanked for his contribution.
RESOLUTION: The contract for the DPAC Radio used by the Public Convenience Attendants at the Quay will be terminated. A pay-as-you go mobile will be obtained for use by these staff to ensure that they can contact the emergency services when necessary.
- 47.02.14 OFFICE COMPUTERS**
Members received a report from Miss L Fidler, Town Clerk, regarding the upgrade of two computers.
RESOLUTION: Two computers will be purchased with a budget of up to £600.00 each, to include the cost of installation and software. One computer to come from TIC budget and one computer to come from the IT budget (with a vire budget from the Miscellaneous budget).
- 48.02.14 SANDWICH UNITED CHARITY**
Members received a letter from Mrs M Bull, Clerk to the Trustees of Sandwich United Charity, and considered nominating a new Trustee for the Charity.

RESOLUTION: It was agreed that Cllr Mrs Russell will be the Council's new Trustee for Sandwich United Charity.

49.02.14 FAIRTRADE

Members received a 'Local Authorities and Fairtrade' publication from Pam Brivio, Dover Fairtrade Town Network / Deal Fairtrade Steering Group, and considered what further action to take

RESOLUTION: The Council will take no further action at the present time regarding Fair Trade.

50.02.14 HANGING BASKETS FOR GUILDHALL FORECOURT

Members received a report from Miss L Fidler, Town Clerk, regarding hanging baskets for the Guildhall Forecourt.

RESOLUTION: The hanging baskets around the Guildhall Forecourt in 2014 will be arranged by the Guildhall Caretakers instead of a private company, this will result in a saving of over £300.00. Mr A Beal was thanked for this suggestion.

51.02.14 CORRESPONDENCE

Members received the following items of correspondence:

(i) An invitation to a Dementia Friendly Open Meeting on 12th March 2014. Members considered attendance at this meeting.

RESOLUTION: That this information be noted.

(ii) An email from Steve Self, Project Manager Richborough Connection Project. Members considered whether a meeting with the Council should be requested.

RESOLUTION: That this information be noted; unless National Grid will consider the Council's request that underground cables be used instead of pylons, there is no reason to meet with National Grid at the present time.

52.02.14 REPORT OF DISTRICT COUNCILLORS

Cllr Mrs Russell reported on the following matters:

- A joint venture between DDC and their counterparts at Calais has started to encourage enterprise.

- The process is underway with the Compulsory Purchase Orders necessary for the St. James's development in Dover.

The Mayor, Cllr Butcher, reported that:

- Progress is being made with the plan for a new memorial, to all the wars involving the Commonwealth, on Western Heights.

53.02.14 DATE OF NEXT MEETING

Monday 3rd March 2014, at 7 pm, in the Council Chamber (Ordinary Meeting).

Signed: _____ **Date:** _____