

**Minutes of a meeting of the Sandwich Town Council Public Amenities Committee,
27th August 2014, in the Council Chamber, Guildhall, Sandwich at 6:00pm.**

Present: **The Mayor (in the Chair)**
 Cllr Daw
 Cllr Mrs Dunay
 Cllr Mrs Laslett
 Cllr Mrs Lioté
 Cllr Mrs Russell (arrived late)
 Cllr Scott
 Cllr Wood

Officer: **Miss T. Weir**

23.08.14 **APOLOGIES**
 No apologies were received.

24.08.14 **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**
AND **OTHER SIGNIFICANT INTERESTS**
 The Mayor, Cllr Daw and Cllr Scott all declared a non-pecuniary interest in
 item 26.08.14, *Bulwarks Play Area*.

Cllr Mrs Russell arrived at this point in the meeting.

25.08.14 **CATTLE MARKET PUBLIC CONVENIENCES**
 Committee members received and considered together the following email
 correspondence:
 (i) Comment from a visitor to Sandwich, dated 6th June 2014, regarding the
 internal decoration of the Cattle Market conveniences.
 (ii) Email correspondence between Martin Leggatt, Head of Assets &
 Building Control - Dover District Council, and the Town Clerk regarding
 the budget for internal redecoration of the Cattle Market conveniences.

RECOMMENDATIONS:

- (i) That the Town Council obtain three quotes for internal redecoration of the Cattle Market Public Conveniences.**
- (ii) That the Town Council approach Dover District Council with the aforementioned quotes in order to seek agreement that the Town Council will commission the work in the current financial year but be reimbursed by DDC in 2015/16.**
- (iii) That the Town Clerk's office respond to the visitor who made the comment on 6th June 2014, to let her know that the Town Council is looking into having the conveniences redecorated.**

26.08.14 **BULWARKS PLAY AREA**
 Committee members received and considered email correspondence

between the Town Clerk and Kieron Burnett (Apprentice Leisure Officer - DDC) regarding recent work at the Bulwarks, potential new equipment and replacement of the wooden climbing frame, and considered the Town Council's long-term contribution to capital expenditure at the Bulwarks play area.

The Mayor outlined the background of the local Rotary Club's involvement and that the Club currently holds £1,500 donated by Pfizer to purchase new equipment. The cost of the desired equipment will be £1,800 excluding VAT, and so the Club has asked Dover District Council if it may be purchased via the Council in order that VAT may not apply.

There was some discussion regarding a recent offer from a local play equipment installation specialist to fit equipment free of charge, and Dover District Council's advice that this would not be permissible if he fitted it as an individual or if his company fitted it free of charge.

RECOMMENDATIONS: (i) That the Town Council incorporate sufficient provision into its budget over the next two to three years for the eventual replacement of new equipment at the Bulwarks.

(ii) That the Town Clerk's office investigate by checking with the Health & Safety Executive whether Dover District Council's concerns regarding free installation of the play equipment are correct or whether there is some way around these concerns.

27.08.14 ALLOTMENTS

Committee members received and considered the minutes of the allotment holders' annual meeting on Thursday 7th August 2014 with a view to recommending which suggestions proposed within should be taken forward by the Council, specifically:

- Placement of a tap at the end of the allotments by plot 17
- Whether to incorporate into any response the Council makes to the current consultation on Major Modifications to the Dover District Land Allocations Local Plan allotment holders' view that they would wish a secure fence to be put around the site in the event of a housing development being constructed on the land behind it
- Whether the Town Clerk's office should include, in the next round of February renewal letters, an enquiry as to whether allotment holders were individually interested in an association - and to keep a tally of replies to gauge interest - and whether, if interest was sufficient, they would be happy for the Council to share their details with other allotment holders co-ordinating the set-up of an association.

(This matter was referred to the Public Amenities committee by a resolution of the Council on 18th August 2014).

RECOMMENDATIONS: (i) That installation of a tap at the end of the allotments by plot 17 be investigated further with a view to the allotment holders taking this forward, providing that they develop a suitable specification and obtain and use the correct equipment.

(ii) That allotment holders' view regarding the potential need for a

secure fence around the site be incorporated in to the Town Council's response to the current consultation on Major Modifications to the Dover District Land Allocations Local Plan.

(iii) That the Town Council's office should include, in the next round of February renewal letters, an enquiry as to whether allotment holders are individually interested in an association - and to keep a tally of replies to gauge interest - and whether, if interest were sufficient, they would be happy for the Council to share their details with other allotment holders co-ordinating the set-up of an association.

Meeting closed 6:30pm.

Signed: _____ **Date:** _____