

Minutes of the meeting of the Sandwich Town Council Events & Entertainments Committee, held on 24th November 2014, at the Guildhall, at 6.00pm

Present: **The Mayor (in the Chair)**
 Cllr Mrs Russell
 Cllr Scollard
 (Cllr Mrs Lioté was present as a non-voting observer)

Officer: **Miss T Weir**

06.11.14 APOLOGIES FOR ABSENCE

Apologies were received via the Mayor from Cllr Mrs Dunay and Cllr Scott, who were on holiday, and from Cllr Mrs Laslett who was unwell. No apologies were received from Cllrs Carter and Wood.

Apologies were also received after the meeting from Cllr Carter, due to a diary error.

07.11.14 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTEREST

The Mayor declared an "Other Significant Interest" in agenda item 4 (09.11.14 in the present minutes), *Curfew Ringers' Dinner 2015*, as Captain of the Curfew Ringers.

08.11.14 MINUTES

The minutes of the meeting of the Committee held on 12th May 2014 were received and noted. There were no matters arising.

09.11.14 CURFEW RINGERS' DINNER 2015

The arrangements as set out in the event summary sheet attached to the agenda were considered. The Mayor explained that this year's Curfew Ringers budget had been stretched by the need to purchase replacement locks and keys for the ringers, as well as the wine for last year's dinner (which was not paid for until the current financial year had started). This meant that there would be a shortfall for this year's dinner.

RECOMMENDATIONS: (i) That all Ringers, past and present, be asked to pay a contribution of £5 towards this year's dinner.

(ii) That any shortfall be made up by virement from elsewhere in the Council budget (e.g. from under 'Miscellaneous')

(iii) That the expenditure and other arrangements proposed in the event summary sheet be approved but that postage costs be reduced by use of email to send invitations where possible.

10.11.14 MAYOR'S COCKTAIL PARTY 2015

The arrangements as set out in the event summary sheet attached to the agenda were considered. It was noted that there was likely to be a shortfall to cover expenditure on this event in the Mayor's hospitality budget.

RECOMMENDATIONS: (i) That any shortfall be made up by virement from elsewhere in the Council budget.

(ii) That the expenditure and other arrangements proposed in the event summary sheet be approved but that postage costs be reduced by use of email to send invitations where possible.

11.11.14 MAYOR MAKING (ANNUAL MEETING OF THE COUNCIL) 2015

The arrangements as set out in the event summary sheet attached to the agenda were considered.

RECOMMENDATIONS: (i) That the issue of the Mayor Elect's ten guests be deferred until after the procedure for Mayor Making 2015 (including the

question of whether or not to informally vote for a Mayor Elect) had been considered by Council at its meeting later the same evening, 24th November 2014.

(ii) That all other arrangements and expenditure proposed in the event summary sheet be approved.

12.11.14 CIVIC SUNDAY SERVICE & PARADE 2015

The arrangements as set out in the event summary sheet attached to the agenda were considered. The Mayor explained that poor attendance by other Mayors at this event in previous years was probably due to the Service & Parade being held so close to the time when most Councils were electing new Mayors; holding the event in mid- to late May meant that new Mayors did not have enough time to settle into their role and organise their diaries for attendance. He suggested that he meet with the Mayor's Chaplain, the Revd. Canon Mark Roberts, to discuss rescheduling the Service & Parade.

RECOMMENDATIONS: (i) That the Mayor discuss alternative dates for this event with his Chaplain, the Revd. Canon Mark Roberts, and liaise with the Town Clerk's office and the Sandwich Community Events Association to ensure no clashes with other Council activities or community events.

(ii) That all other arrangements and expenditure proposed in the event summary sheet be approved.

13.11.14 NON-SCHEDULED EVENTS 2015

The Committee considered a paper presented by Miss T Weir, Assistant Town Clerk & Mayor's Secretary, regarding forthcoming events of significance.

RECOMMENDATIONS: (i) That a black tie dinner be held at the Guildhall on 24th January to mark the 50th anniversary of Sir Winston Churchill's death, at a price of £30 a ticket (plus pay bar); the Mayor to liaise with Laura Sandys MP regarding an invitation to her to speak on her family connection to Churchill, and to seek a quote from a caterer to provide the meal; proceeds to be split between the Mayor's Fund and a charity of Mrs Sandys' choosing.

(ii) That the Council link into any celebrations organised by the Confederation of the Cinque Ports to mark the 10th anniversary of the installation of the Lord Warden, rather than pursue any independent commemorative activity.

(iii) That the Council defer consideration of commemoration of HM the Queen achieving the record of longest-reigning British monarch until this has been considered by a special meeting of the Standing Joint Committee of the Confederation of the Cinque Ports on 26th January 2015.

14.11.14 DATE OF NEXT MEETING

The next meeting of the Committee will take place at 6:00pm on 23rd March 2015, in the Council Chamber, Guildhall.

Signed: _____ Date: _____