

# Town and Cinque Port of Sandwich

Town Clerk's Office  
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Wednesday 26<sup>th</sup> October 2016

Dear Councillor,

An **Ordinary** Meeting of Sandwich Town Council will be held in the Council Chamber at the Guildhall on **Monday 31<sup>st</sup> October 2016 at 7 p.m.** at which your attendance is requested.

## AGENDA

1. **MAYOR'S OPENING COMMENTS**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS**
4. **MINUTES**
  - (i) To approve the Minutes of the ordinary Town Council meeting held on 3<sup>rd</sup> October 2016 and to consider any matters arising from those minutes not covered elsewhere on this agenda. **Attach 1**
  - (ii) To approve the Minutes of the extraordinary Town Council meeting held on 21<sup>st</sup> October 2016 and to consider any matters arising from those minutes not covered elsewhere on this agenda. **Attach 2**
5. **TOURISM COMMITTEE MINUTES**

To receive the Minutes of the Tourism Committee meeting, held on 19<sup>th</sup> October 2016, and to consider the Recommendations contained therein. **Attach 3**
6. **PAYMENT SCHEDULE**

To approve the payment schedule. **Attach 4**
7. **PUBLIC RIGHT TO SPEAK**

A 15 minute session is set aside at this stage of the meeting to enable members of the public to speak. (Written notice of the desire to exercise the right to speak, and of the topic to be addressed, must be given to the Town Clerk prior to 4 pm on the Friday before the meeting).
8. **CRIME STATISTICS & COMMUNITY SAFETY**
  - (i) To receive the attached report from Miss L Fidler, Town Clerk, setting out the most recent crime and anti-social behaviour statistics available via the Police.UK website (August 2016) and comparing them against the statistics for the same month in 2015. **Attach 5**
  - (ii) To consider a response to the *Policing in Kent 2017-2021: Autumn 2016 survey*. **Attach 6**

9. **PLANNING APPLICATIONS (application plans and papers may be viewed via the Dover District Council website – use of a computer in the Town Clerk’s office is possible by arrangement)**  
(i) 16/01139 | Erection of an algae farming facility with associated external loading area and vehicular access | Land at Haig Drive, Ramsgate Road, Sandwich CT13 9FF.  
(ii) 16/01196 | Prior approval for the installation of a new telecommunications and associated equipment cabinet (existing column and cabinet to be removed) | East of A256 Roundabout & North of Discovery Park, Ramsgate Road, Sandwich CT13 9NW.
10. **PLANNING DECISIONS**  
To receive a report on planning decisions from Dover District Council.
11. **PLANNING CORRESPONDENCE**  
(i) To receive and consider information from Cllr Bragg regarding developments at Sandwich Showground.  
(ii) To receive for information an update of the Planning Inspectorate’s examination of the application for a Development Consent Order for the Richborough Connection Project.  
**Attach 7**
12. **FINANCE**  
To receive the Sandwich Town Council statement of accounts as at 30<sup>th</sup> September 2016.  
**Attach 8**
13. **DELFT STREAM**  
To receive an update and proposal from Cllr Paul Carter to address the litter within the Delf Stream opposite the petrol station.
14. **ELECTIONS**  
To consider a proposal from Cllr Mrs O’Donoghue in relation to polling cards for by-elections.  
**Attach 9**
15. **CORRESPONDENCE**  
To receive and consider the following items of correspondence:  
(i) To consider signing up to the Armed Forces Covenant.  
**Attach 10**  
(ii) To consider a response to BT’s proposal to remove phone boxes in Sandwich. In Sandwich BT plans to remove the phone boxes on Ash Road (0 calls made in the last 12 months) and St Barts Road (29 calls made in the last 12 months).  
**Attach 11**  
(iii) To receive a response from Mr Peter Aiers, Director North and South East – The Churches Conservation Trust, to the Council’s letter (also attached) regarding St. Peter’s Church.  
**Attach 12**
16. **UPDATES FROM TOWN COUNCILLORS REGARDING OUTSIDE BODIES ON WHICH THEY REPRESENT SANDWICH TOWN COUNCIL**
17. **REPORT OF DISTRICT COUNCILLORS ON MATTERS DIRECTLY RELATED TO SANDWICH**
18. **REPORT FROM MEMBER OF PARLIAMENT ON MATTERS DIRECTLY RELATED TO SANDWICH**
19. **CONFIDENTIAL ITEMS**  
(i) It is recommended that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of

business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

(ii) To receive and consider information regarding the Sandwich ACF (the Drill Hall), Sandwich.

**Enclosure 1**

**20. DATE OF NEXT MEETING**

Monday 28<sup>th</sup> November 2016, at 7pm, in the Council Chamber, Guildhall (**Ordinary Meeting**).



KAREN PALMER  
Finance Officer/Admin Assistant