

SANDWICH TOWN COUNCIL - GENERAL A/C - STATEMENT AS AT 31/01/16**INCOME**

Balance Brought Forward 01/04/15	£72,672.65
VAT & Payroll reclaim due to STBF	£11,634.99
Bank Balance at 31/03/15	<u>£84,307.64</u>

VAT Refund	£15,561.96
Allotment Rents	£1,636.16
Bank Interest	£3.84
Fishing Permits	£6.00
Refund from Photocopying	£51.31
Precept	£156,500.00
Quay Conveniences	£5,883.29
TIC	£2,419.05
Deputies supper donations	£717.00
Refund from Toll Bridge Fund a/c - Payroll	£76,314.90
Refund from STBF - Peninsula	£134.40
Curfew Ringers	£10.00
Museum payment for bookmarks, spoons and magnets from TIC	£57.50
First Aid Training	£70.00
Sandwich Bay Bird Observatory Trust - Purchase of Basic Payment Scheme entitlements (MWNR)	£1,353.60
P A Mansfield - Purchase of Basic Payment Scheme entitlements (MWNR)	£1,195.20
Environment Agency - grant (MWNR)	£2,027.60
Grazing Fees (MWNR)	£1.00
Sandwich Chamber of Commerce - Grant for Town Guides	£500.00
Bank Error (corrected by entry in Purchase Day book)	£102.93
Refund from Museum account (Nitrile gloves)	£7.98
Refund - overpayment of Fire Extinguisher maintenance charges	£564.05
Refund - office equipment	£1.49

TOTAL£349,426.90**EXPENDITURE**

VAT Paid	£7,622.08
Mayoral Expenses	£1,452.20
Mayoral Travel	£644.55
Mayor's Hospitality (Including Civic Events)	£2,394.98
Mayor's Attendant & Uniform	£2,342.96
Town Clerk & Office Staff	£38,232.41
10% Contribution to Guildhall Salaries	£5,636.41
Petty Cash	£660.00
Peninsula Business & Personnel Services	£1,724.46
Office Expenses (incl. telephone)	£2,550.91
Audit Fees	£827.63
Subscriptions & Memberships	£1,693.00
Members/Officers Travel & Parking Expenses	£755.81
IT Expenses (incl. Website)	£332.92
Training	£1,387.60
Photocopier (Rental & Usage)	£920.68
Heating, Lighting, Water & Rates	£299.69
Cinque Port Functions & Subscription	£271.00
Forecourt Flower Tubs	£222.00
Curfew Ringers/Bell Repairs	£15.66
Gazen Salts Nature Reserve	£8,000.00
Black Lane / Sandown Road Allotments	£1,253.62
Chapel - Water Rates & Maintenance	£85.76

Cow Leas & Woodnesborough Road	£509.00
CCTV	£3,285.27
S144 Expenditure (TIC & Tourism Promotion)	£8,980.12
S144 Salaries	£10,719.89
Play Areas	£8,304.89
Quay Conveniences Running Costs	£7,948.53
Quay Conveniences Staffing	£16,289.92
Cattle Market Conveniences Running Costs	£994.50
Cattle Market Conveniences Staffing	£2,695.04
Bank Charges	£257.21
Grants	£1,050.00
Cleaning Stock	£1,628.53
STBF Salaries to be reclaimed	£83,752.79
Monks Wall Nature Reserve	£4,920.00
VAT due to STBF	£7,768.42
VAT due to Museum	£42.97
Road Closure Signs	£120.00
Insurance	£2,025.88
Hi resolution copies of Magna Carta	£75.50
Declaration of acceptance book	£120.00
Town Team grant	£469.38
EK Human Resources - Health & Safety Provisions	£49.90
Legal Advice re Thursday Market	£45.00
20 is Plenty Stickers	£185.00
Maps of Sandwich	£178.49
Lettering for Civic Parade Road Signs	£90.00
Service of Fire Alarm - paid in error by STC (to be reimbursed by STBF)	£180.00
Clearing of the Delf Stream	£11,415.00
Bank Error (corrected by entry in Sales Day book)	£102.93
Refund to STBF - overpayment of Fire Extinguisher maintenance charges	£564.05
Memorial Wreaths	£99.00
Removal and Inspection of Guildhall Flagpole	£350.00
May Election	£3,988.03
	<u>£258,531.57</u>
Balance at Bank as per Bank Reconciliation as at 31/01/16	<u>£90,895.33</u>
TOTAL	<u>£349,426.90</u>

Bank Reconciliation as at 31/01/2016

Current a/c	£80,574.39
Bonus Saver a/c	£11,487.50
	<u>£92,061.89</u>
Less: Outstanding cheques	£1,166.56
TOTAL	<u>£90,895.33</u>

OUTSTANDING CHEQUES

126 Theresa Weir	£9.00
192 Mayor of Deal Civic Charity	£30.00
218 The Society of Local Council Clerks	£210.00
223 The Strand Wine Company	£38.00
224 Kent County Council	£308.87
225 Global Cleaning Supplies	£77.25
227 Viridor Waste Management Limited	£28.59
228 Mayor of Faversham's Charity Fund	£70.00
231 Laura Fidler	£44.19
235 Karen Palmer	£100.00

241 Chris Anthony	£35.00
242 M.W. Jackson	£200.00
244 Ms Theresa Weir	£15.66
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	£1,166.56

Monks Wall Nature Reserve

Balance Brought Forward 01/04/15 £39,216.21

Income

Sale of Entitlements	£2,548.80
Environment Agency - grant	£2,027.60
Grazing Fees	£1.00
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	£4,577.40

Expenditure

Annual Management Fee - GW Finn & Sons	£1,400.00
Warden Fees to Dr M Griffiths	£3,520.00
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	£4,920.00

Balance as at 31/01/16 (included above)

£38,873.61
