Minutes of the meeting of the Sandwich Town Council Finance Committee, held on 16th January 2017 at the Guildhall, at 6.00pm

Present:	**Councillors:**	**The Mayor, Cllr Graeme (in the Chair)**
		PI Carter
		Mrs VA Liote
		MW Moorhouse
		JO Sneller
		JJ Watts
		DMA Wood
Officers:		**Miss L Fidler**
		Mrs K Palmer

05.01.17 APOLOGIES FOR ABSENCE

No apologies were received from Cllr Bragg.

06.01.17 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS.

No disclosable pecuniary interests or other significant interests were declared.

07.01.17 BUDGET 2017/18

(i) Members received a draft budget for the 2017/18 financial year and considered what amendments and recommendations need to be made prior to consideration by the full Council. The officers were also asked to detail what expenses had been made under the 'miscellaneous' budget.

RECOMMENDATIONS:

(a) That the attached budget be approved.

(b) That any miscellaneous expenditure above £500 by listed as a separate item within the budget for transparency (i.e. by-election costs, repairs to the flag pole).

(ii) Members were asked to consider if/what pay increment the staff will be awarded in the 2017/18 year.

RECOMMENDATION: Staff should be awarded a 2% payrise for the 2017/18 financial year (due to a recent payrise in the 2016/17 year the Town Clerk will forego a payrise for 2017/18).

(iii) Members considered the Ready Reckoner and made a recommendation as to what level the precept should be set for the 2017/18 year.

RECOMMENDATION: Due to other tax increases and demands upon the local rate payers Sandwich Town Council will not increase its precept for the 2017/18 year; the contribution from the local rate payers will remain the same as for the 2016/17 year.

08.01.17 DATE OF NEXT MEETING

Monday 13th February 2017 at 6pm in the Council Chamber/Mayor's Parlour at Guildhall.

DRAFT