

Minutes of an Ordinary Meeting of Sandwich Town Council held Monday 26th March 2018, in the Council Chamber, Guildhall, Sandwich at 7:00pm.

Present: Councillors: The Mayor, Cllr Graeme (in the chair)

**HJ Bragg
RA Daw
Ms C Felton
D Friend
Ms O'Donoghue
MJ Holloway
Ms V Liote
JO Sneller
JJ Watts
DMA Wood**

Officer: A Hollobon-Baxter

10.03.18 MAYORS OPENING COMMENTS

The Mayor advised all Councillors that nominations had been received and accepted; Cllr Liote for Mayor and Cllr Gisbey for Deputy Mayor.

Cllr Gisbey was currently in hospital suffering from Diverticulitis but should be home tomorrow and wished him a speedy recovery.

The grind bench had been installed at the Butts and had been well received. Thanks were given to Cllr O'Donoghue.

The Mayor's End of Term party raised £685.

The Mayor again asked Councillors to step forward to the Police and Councillor surgeries for April and May.

The Mayor reminded Councillors that confidential items are on pink paper for a reason and should remain confidential.

11.03.18 APOLOGIES

Apologies were received and accepted from Cllrs Carter, Dunay, Franklin, Gisbey and Moorhouse.

12.03.18 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

None were declared.

13.03.18 MINUTES

(i) To approve the Minutes of the Ordinary Town Council meeting held on 29th January 2018 and to consider any matters arising from those minutes not covered elsewhere on this agenda.

RESOLUTION: The Minutes were inaccurate in relation to 27.03.18 and text would be given to Acting Town Clerk for amendment.

14.03.18 FINANCE MINUTES

To approve the draft Minutes of the Finance Committee held on 5th March 2018 and to consider the recommendations therein.

RESOLUTION: The Minutes were proposed by Cllr Bragg and Seconded by Cllr Friend as approved and therefore signed.

15.03.18 ADVISORY MINUTES

To approve the draft Minutes of the Advisory Committee held on 19th March 2018 and to consider the recommendations therein.

Cllr Watts queried 7.03.18 Cllr @ email addresses and was advised that this was because GDPR was changing.

RESOLUTION: The Minutes were proposed by Cllr Daw and Seconded by Cllr Liote as approved and therefore signed.

16.03.18 PAYMENT SCHEDULE

The schedule of payments, totalling £23,335.04 was received, approved and signed.

17.03.18 PUBLIC RIGHT TO SPEAK

Mr Howard Norton spoke in relation to Sandwich in Bloom

Mr John Hennessy spoke in relation to Sandwich Local History Society

18.03.18 POLICE

The Council received and considered a report setting out the most recent crime and anti-social behaviour statistics available via the Police.UK website (December 2017) together with a report from Acting Town Clerk relating to OP Quick (Speeding).

Cllr Bragg stated that the OP Quick operation was too low key and should be completed again.

RESOLUTION: That this information be noted. Cllr Bragg proposed that another OP Quick operation should be requested, seconded by Cllr Friend and carried.

19.03.18 PLANNING APPLICATIONS (application plans and papers may be viewed via the Dover District Council website – use of a computer in the Town Clerk's office is possible by arrangement)

(i) 18/00164 | Repairs to roof to include insertion of breather membrane. | 7 Strand Street, Sandwich, CT13 9DZ

RESOLUTION: To raise no objections.

(ii) 18/00192 | Conversion of garage & shop to tea room to include removal of internal partition wall & insertion of door & windows. | The Salutation, Knightrider Street, Sandwich, CT13 9EW

RESOLUTION: To raise no objections.

(iii) 18/00196 | Removal of Condition 19 of planning DOV/13/00410 to allow residential accommodation (section 73 application) | Great Poulders Farm, Poulders Road, Sandwich, CT13 0LX

RESOLUTION: Strongly oppose this application. Original planning conditions were placed for a reason and this would create more traffic problems for the town.

(iv) 18/00200 | Siting of pontoon fixed to riverbank for the mooring of a residential boat | Esso Wharf, Strand Street, Sandwich, CT13 9HN

RESOLUTION: no objection to this application but ask that Sandwich Port and Haven Commission also be consulted

(v) 18/00211 | Erection of shed for equipment storage and green keepers' welfare facilities, alterations to existing building, resurfacing and reorganisation of existing car park and other landscaping and resurfacing works | Royal St George's Golf Club, Sandwich Bay, Worth, CT13 9PD

RESOLUTION: To raise no objections.

(vi) 18/00230 | Erection of front and rear dormer roof extensions together with the formation of a front balcony, restraining balustrades and insertion of front and rear roof lights | Tealing, Sandown Road, Sandwich, CT13 9PA

RESOLUTION: To raise no objections.

(vii) 18/00243 | Erection of a single storey rear extension and replacement roof to outbuilding | April Cottage, 39 Upper Strand Street, Sandwich, CT13 9EL

RESOLUTION: To raise no objections.

(viii) 18/00244 | Alterations to an existing single storey rear addition to facilitate the creation of a bathroom. | April Cottage, 39 Upper Strand Street, Sandwich, CT13 9EL

RESOLUTION: To raise no objections.

(ix) 18/00251 | Installation of replacement windows and french doors. Removal of garage door and insertion of new window to facilitate the conversion of garage onto a habitable room | Paradise House, 21 Paradise Row, Sandwich, CT13 9HU

RESOLUTION: Strongly oppose this application. The removal of the garage creates loss of parking when parking is already a premium.

(x) 17/01182 | Erection of a detached dwelling, creation of pedestrian access and external steps (existing shed to be removed) | Land adjacent to 7 Galliard Street, Sandwich, CT13 9BG

RESOLUTION: strongly oppose this application. This is clearly over development, the tiny narrow yard is ridiculous for a dwelling and creation of additional traffic movement and parking issues.

(xi) 18/00254 | Erection of a single storey rear extension and conversion of garage to habitable accommodation | 34 Willowbank, Sandwich, CT13 9QA

RESOLUTION: strongly oppose this application. Original planning conditions (parking and garages) which were deemed adequate at the time of planning were placed for a reason and this would create more traffic and parking problems. Do Dover District Council intend to enforce original planning conditions?

20.03.18

PLANNING DECISIONS

To receive a verbal report on planning decisions from Dover District Council.

17/01528 | Erection of rear extension to existing garage, widening of vehicular access and installation of new timber gates (part demolition of boundary wall) | Wheelwrights, 82 Strand Street, Sandwich, CT13 9HX - Decision 08/03/2018 – Permission Granted

17/01529 | 2 no. replacement entrance doors, alterations 2 no. ground floor west elevation entrance windows, blocking of an existing and the formation of a new internal door opening, alteration of existing staircase, extension of existing garage and widening of boundary wall vehicular access with the insertion of new timber gates (re-advertisement) | Wheelwrights, 82 Strand Street, Sandwich, CT13 9HX - Decision 08/03/2018 – Permission Granted

17/01520 | Replacement of the front basement windows and the rebuilding of the chimney | Bartlemas and Little Bartlemas, 7 Dover Road, Sandwich, CT13 0BH – Decision 09/03/2018 – Permission Granted

17/01521 | Internal works to incl. replacement of chimneypieces, removal of partition wall, creation of new opening to ground floor, erection of partition wall to form bathroom to first floor. External works to incl. new windows to basement, replacement of cement render to plinth and chimney with lime, rebuild of chimney to Little Bartlemas and repointing to east elevation | Bartlemas and Little Bartlemas, 7 Dover Road, Sandwich, CT13 0BH – Decision 02/03/2018 – Permission Granted

21.03.18

FINANCE

(i) Members received The Sandwich Town Council Statement of Accounts as at 28th February 2018.

RESOLUTION: Noted

22.03.18

INSURANCE

To receive a report from Acting Responsible Finance Officer, Mrs Karen Palmer, together with insurance renewal quotes.

The Mayor advised that it was very difficult to find insurers.

Cllr Watts wished to know what excess our insurer have applied to the policy, Acting Responsible Finance Officer, Mrs Karen Palmer to ascertain and revert.

RESOLUTION; Proposed by Cllr O'Donoghue to accept, seconded by Cllr Friend and carried.

23.03.18

FORDWICH PLACE AND DOVER ROAD PARKING ISSUES

To receive a verbal update from Councillor Carter.

In the absence of Cllr Carter, The Mayor read out Cllr Carter's email which was attached to the agenda pack. Following a lengthy discussion which included considering 2-hour parking bays, hatching on both sides of the road outside the home it was agreed that a letter be sent to DDC asking DDC to explore all options and revert to STC.

RESOLUTION: a letter be sent to DDC asking DDC to explore all options and revert to STC.

24.03.18

SANDWICH HISTORY SOCIETY

To receive and consider a request made by Sandwich Local History Society to use the town logo on new tabards for the team of volunteer guides.

RESOLUTION: Proposed agreement by Cllr Liote, seconded by Cllr Friend and carried.

25.03.18

UPDATES FROM TOWN COUNCILLORS REGARDING OUTSIDE BODIES ON WHICH THEY REPRESENT SANDWICH TOWN COUNCIL

Cllr Liote attended White Mill AGM and advised that they are making an application for funding.

Cllr Liote also attended a Visit Kent networking event in Gravesend, Go Trade, which was a cross channel initiative which Sandwich can be part of, if wished.

26.03.18

REPORT OF DISTRICT COUNCILLORS ON MATTERS DIRECTLY RELATED TO SANDWICH

Cllr Holloway advised that in relation to the Boatyard, negotiations are ongoing with Mr Hill and appear heading in the right direction. Land to come back to public ownership before future plans will be considered.

Cllr Holloway further advised that the Abbey Homes Development on Woodnesborough Road did not go through due to outstanding residents and resolute and articulate Cllrs relying concerns regarding the access of the site. STC submission was read out at the meeting. An independent highway, separately commissioned analysis, review is to be progressed and the survey will include three district Cllrs and Bill Gardner. It is hoped for a round table with residents, developers and land owner with District Council including Town Council as an effective group.

27.03.18

REPORT FROM MEMBER OF PARLIAMENT ON MATTERS DIRECTLY RELATED TO SANDWICH

No report received.

28.03.18

CONFIDENTIAL ITEM

(i) It is recommended that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

RESOLUTION: Proposed by Cllr Friend, seconded by Cllr O'Donoghue and carried unanimously.

(ii) To receive, consider and note HR report from Acting Town Clerk.

Cllr O'Donoghue wished to note thanked Mrs Jacqui Lining for all her efforts whilst employed as Tourist Information Centre Assistant.

Cllr Bragg was surprised there were no medical issues with the staff.

RESOLUTION: The Mayor proposed that Council agreed to note this report pending the outcome of the Dakota Blue review, seconded by Cllr Daw and carried.

29.03.18

DATE OF NEXT MEETING

Monday 30th April 2018, at 7pm, in the Council Chamber, Guildhall (Ordinary Meeting).

DRAFT