



33.04.18

**PUBLIC RIGHT TO SPEAK**

Sally Hayter spoke first on the subject of policing and traffic in Sandwich.  
Howard Norton speaker in relation to 25-27 Strand Street.

34.04.18

**POLICE**

The Council received and considered a report setting out the most recent crime and anti-social behaviour statistics available via the Police.UK website (February 2018) together with Kent Police newsletter, Safer in Kent newsletter.

**RESOLUTION: That this information be noted. Cllr Carter requested Councillors have sight of these newsletters each month in future.**

Cllr Wood advised that the policing for Sandwich was inadequate and STC should consider holding another meeting with Matthew Scott and offering to part fund a police officer for Sandwich in place of the two PCSO's. Cllr Bragg supported Cllr Wood's suggestion of a meeting with Matthew Scott but not part funding. Cllr O'Donoghue also support Cllr Wood's suggestion for a meeting and for Matthew Scott to face the residents. If STC agreed to part fund Cllr O'Donoghue would want to know in advance the exact details of what Sandwich would get for their money. Cllr Holloway felt that M Scott and an operational representative should be asked to attend but didn't agree with part funding. M Scott has received an increased in precept monies which equates to an extra 200 uniformed police officers this financial year. After further discussion it was proposed by Cllr Holloway that STC conduct a thorough and meaningful investigation into PCSO'S (2) vs Police Officer (1) and look at alternative policing models i.e. Norfolk.

**RESOLUTION: STC conduct a thorough and meaningful investigation into PCSO'S (2) vs Police Officer (1) and look at alternative policing models i.e. Norfolk. Unanimously agreed**

35.04.18

**PLANNING APPLICATIONS (application plans and papers may be viewed via the Dover District Council website – use of a computer in the Town Clerk's office is possible by arrangement)**

18/00263 | Erection of a single storey rear extension; new pitched roof over rear lobby; replace existing rear window with door; alterations to garage doors and insertion of new window to ground floor front elevation | Butts House, The Butts, Sandwich, CT13 9HY

**RESOLUTION: Approve in principle but would like to see more detailed drawings.**

18/00277 | Erection of a single storey extension, replacement of bay window and first floor windows and installation of a new bay window | The Lodge, St Peters Street, Sandwich, CT13 9BW

**RESOLUTION: Approve in principle but would like to see more detailed drawings.**

18/00288 | Replacement kitchen window, formation of larger opening & insertion of french doors | Flat 2, St Oswalds, 74 New Street, Sandwich, CT13 9BD

**RESOLUTION: To raise no objections**

18/00289 | Replacement kitchen window, formation of larger opening & insertion of french doors to bedroom | Flat 2, 74, St Oswalds, New Street, Sandwich, CT13 9BD

**RESOLUTION: To raise no objections**

18/00321 | Change of use to MOT testing centre | Unit 1, Building 5, Sandwich Industrial Estate, Sandwich, CT13 9LY

**RESOLUTION: To raise no objections**

18/00337 | Erection of a upvc rear conservatory extension (existing conservatory to be demolished) | Monken Quay, 62B Strand Street, Sandwich, CT13 9HP

**RESOLUTION: an objection be made as no details are offered in relation to UPVC being placed on a listed building.**

18/00358 | Fell one sycamore | 5 St Georges Place, Sandwich, CT13 9LW

**RESOLUTION: To raise no objections**

18/00299 | Creation of a recreational space and installation of a 20m x 10m canopy | Sandwich Technology School, Dover Road, Sandwich, CT13 0FA

**RESOLUTION: To raise no objections**

18/00312 | Erection of bus shelter, replacement paving and street furniture, Installation of external lighting and associated landscaping (existing bus shelter to be removed) | Guildhall, Cattle Market, Sandwich, CT13 9AH

**RESOLUTION: To raise no objections**

18/00313 | Erection of a detached dwelling and formation of vehicle access onto Whitefriars Way | Land Rear of 12 - 14, Whitefriars Way, Sandwich, CT13 9AD

**RESOLUTION: Refuse this application on the grounds of over development, loss of open space (visually and environmentally), design of the building fails to be in keeping with other nearby historic buildings, building is too large for the area and access to the site is already heavily congested and additional traffic would seriously affect residents.**

18/00315 | Variation of condition 2 and 4 of planning permission DOV 16/00821 - to allow amendments to the approved plans (car parking - condition 2) and condition 4 (amplified music) (section 73 application) | The Salutation, Knightrider Street, Sandwich, CT13 9EW

**RESOLUTION: To raise no objections**

18/00280 | Formation of a vehicle access and hardstanding, construction of a brick garden wall and installation of gates (existing wall to be demolished) | 19 Church Street St Mary, Sandwich, CT13 9HL

**RESOLUTION: To raise no objections**

18/00386 | External repairs and alterations to front, side and rear elevations, comprising removal of inappropriate paint coatings, 2 new windows, 1 enlarged window, new entrance door case and weatherboard cladding to side and rear elevations. | 13 Church Street St Clements, Sandwich, CT13 9EH

**RESOLUTION: To raise no objections**

## **36.04.18**

### **PLANNING DECISIONS**

To receive a verbal report on planning decisions from Dover District Council.

17/01473 | Removal of top section of chimney with remainder to be capped and air bricks inserted | Empire Cinema, 15 Delf Street, Sandwich, CT13 9HB - Decision 21/03/2018 – Permission Granted

17/01541 & 17 01540 | Demolition of existing and erection of new single storey rear extension. Reduction of kitchen floor. Conversion of existing cellar. Minor external alterations | The Apple Tree, 41 High Street, Sandwich, CT13 9EG - Decision 26/04/2018 – Permission Granted

18/00016 | Erection of a flat roof two storey rear extension | 19 Woodnesborough Road, Sandwich, CT13 0AA – Decision 06/04/2018 – Permission Granted

18/00088 | Erection of a detached building | Black Sluice Pumping Station, Sandwich Haven, Sandwich, CT13 9PE – Decision 29/03/2018 – Permission Granted

18/00164 | Repairs to roof to include insertion of breather membrane | 7 Strand Street, Sandwich, CT13 9DZ – Decision 10/04/2018 – Permission Granted

18/00192 | Conversion of garage and shop to tea room to include removal of internal partition wall and insertion of door and windows | The Salutation, Knightrider Street, Sandwich, CT13 9EW – Decision 16/04/2018 – Permission Granted

18/00251 | Installation of replacement windows and french doors. Removal of garage door and insertion of new window to facilitate the conversion of garage into a habitable room | Paradise House, 21 Paradise Row, Sandwich, CT13 9HU – Decision 24/04/2018 – Permission Granted

18/00200 | Siting of pontoon fixed to riverbank for the mooring of a residential boat | Esso Wharf, Strand Street, Sandwich, CT13 9HN – Decision 16/04/2018 – Permission Refused

18/00196 | Removal of Condition 19 of planning DOV/13/00410 to allow residential accommodation (section 73 application) | Great Poulders Farm, Poulders Road, Sandwich, CT13 0LX – Decision 29/03/2018 – Permission Refused

**37.04.18**

**FINANCE**

(i) Members received The Sandwich Town Council Statement of Accounts as at 31<sup>st</sup> March 2018.

**RESOLUTION: Noted**

**38.04.18**

**DRILL HALL**

Drill Hall lease to be issued to Jon Dyvig and Alison Harris with effect from 1st June as planning had been called in. Proposed by Cllr Bragg to issue lease and seconded by Cllr Friend with three Councillors abstaining (Cllr's Moorhouse, Watts and Holloway) and Cllr Wood against.

**RESOLUTION: Issue lease to Jon Dyvig and Alison Harris with effect from 1<sup>st</sup> June.**

**39.04.18**

**ST PETERS CHIMES**

The Mayor advised Council of the report within the agenda pack and whilst DDC has a statutory obligation to peruse they will also continue to engage with Government regarding legislation. The CCT had located a gentlemen named Wayne Francis who could make and install a muffling device, which is reversible should legislation change, at a cost £5500. DDC had offered £2500. Cllr Chandler had offered £1000 and friends of the chimes had received donations in excess of £1000. STC would be required to locate a maximum of £1000 to enable muffling as soon as possible. Thanks were issued to Mrs Carole George and Mrs Jan Cooper for all their efforts.

**RESOLUTION: STC give up to a maximum of £1000 to assist muffling and a press release be issued stating confirmation from W Francis that muffling can be reversed free of charge. Proposed by The Mayor and seconded by Cllr Watts.**

**40.04.18**

**25-27 STRAND STREET**

Cllr Moorhouse gave a presentation in relation to the state of these properties. It was noted and agreed that these properties are unique buildings which had been identified as a living museum containing important features which must be preserved. After much discussion it was agreed that The Mayor would write to the Leader of DDC, Cllr Morris asking him to consider these properties again. Cllr's Holloway and Carter to also have an urgent meeting with the Leader of DDC.

**RESOLUTION: The Mayor would write to the Leader of DDC, Cllr Morris asking him to consider these properties again. Cllr's Holloway and Carter to also have an urgent meeting with the Leader of DDC.**

**41.04.18 BLACK LANE ALLOTMENTS**

Cllr Carter advised that these allotments required a tidy up and Mr R George had assisted with this for which Cllr Carter thanked Mr George.

**RESOLUTION: Regular monitoring to be effected by either Cllr's or staff.**

**42.04.18 GRIND BENCH**

To receive and note a thank you email from the Chairman of the Phoenix Centre for the new grind bench recently installed on The Butts.

**RESOLUTION: Noted**

**43.0.4.18 WILLOWBANK ROUNDABOUT**

Cllrs received, considered and approved information from KCC relating to the proposed new roundabout. Cllr Carter advised that this roundabout is ready to be installed with funding in place.

**RESOLUTION: Cllr Carter proposed acceptance of plans, seconded by Cllr Friend and carried.**

**44.0.418 GAZEN SALTS**

Cllr Wood is standing down and it was proposed that Cllr O'Donoghue replace Cllr Wood.

**RESOLUTION: Cllr O'Donoghue to replace Cllr Wood at Gazen Salts Trust. Agreed.**

**45.04.18 LOCAL PLAN PROJECT ADVISORY GROUP**

To discuss and consider the appointment of Councillor Carter as the STC representative to this group.

**RESOLUTION: Cllr Carter represent STC.**

**46.0.418 SANWICH UNITED CHARITIES**

To agree appointment of Councillor Friend as a trustee to this charity as agreed by STC's representative; The Mayor and Councillor's Bragg and Daw.

**RESOLUTION: Agreed.**

**47.04.18 FISHERGATE**

The Mayor offered Cllr's an update. No progress has been made as Mr Hill is dealing with DDC in relation to the Boatyard with Mr Brooks and Mr Ward putting figure together.

**48.04.18 UPDATES FROM TOWN COUNCILLORS REGARDING OUTSIDE BODIES ON WHICH THEY REPRESENT SANDWICH TOWN COUNCIL**

Cllr Wood advised that he was now the treasurer of Christmas Lights Association and once he understood the accounts he would contact Mrs K Palmer, Acting Responsible Finance Officer.

**49.04.18 REPORT OF DISTRICT COUNCILLORS ON MATTERS DIRECTLY RELATED TO SANDWICH**

Cllr Holloway advised that the CCF bid for the forecourt had been submitted on behalf of STC with DDC managing the project going forward, if successful.

Cllr Carter wished to thank Simon Leith for all his hard work and efforts for the VC memorial day.

Cllr Carter also advised that DDC Sunday parking charges had been deferred and he was attending the next noise nuisance scrutiny meeting if there were any issues for Sandwich,

**50.04.18 REPORT FROM MEMBER OF PARLIAMENT ON MATTERS DIRECTLY RELATED TO SANDWICH**

No report received.

**51.0.4.18 CONFIDENTIAL ITEM**

(i) It is recommended that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

**RESOLUTION: Proposed by Cllr Carter, seconded by Cllr Liote and carried unanimously.**

(ii) To receive, consider and note HR report from Acting Town Clerk.  
Cllr Holloway questioned toil which was due to recent mayoral events.  
Cllr Dunay's leave of absence to be left with The Mayor.

**RESOLUTION: Noted.**

(iii) To adopt Dakota Blue's recommendations following receipt of costings relating to same from Acting Town Clerk and for The Mayor to urgently undertake a Councillor Skills audit.

Cllr O'Donoghue ascertained from Dakota Blue that promoting without advertising was acceptable. Cllr Friend proposed acceptance of recommendations together with a skills audit for all Councillors to ascertain an HR Councillor and correct Councillors for Committees.

**RESOLUTION: Cllr Friend Proposed acceptance of recommendations together with a skills audit for all Councillors to ascertain an HR Councillor and correct Councillors for Committee, seconded by Cllr Liote. Agreed.**

(iv) To receive and consider a request from DDC to match fund in relation to the Coastal Community Fund Bid for the Guildhall forecourt.

DDC have asked STC to match fund if CCF bid is successful. A number of suggestions were made being that the Toll Bridge Fund lend STC monies which could be repaid over number of years or some monies from Toll Bridge Fund and some from precept. After discussion it was proposed by Cllr Friend that STC pledge in principle with final details to be discussed in October in readiness for budgets for 2019/20.

**RESOLUTION: proposed by Cllr Friend that STC pledge in principle with final details to be discussed in October in readiness for budgets for 2019/20. Cllr Bragg seconded. Agreed.**

**52.0.4.18 DATE OF NEXT MEETING**

Monday 21<sup>st</sup> May 2018, at 7pm, in the Council Chamber, Guildhall (Ordinary Meeting).