

Minutes of a Meeting of the Trustees of Sandwich Toll Bridge Fund, held on Monday 7 October 2013, in the Council Chamber, Guildhall, Sandwich.

Present: Councillors: The Mayor (in the Chair)

**PI Carter
RA Daw
Mrs JL Dunay
Mrs S Laslett
Mrs V Lioté
MW Moorhouse
Mrs P Russell
JP Scollard
BA Scott
JO Sneller
MB Trussler
JJ Watts**

Officer: Miss L Fidler

08.10.13 APOLOGIES

Apologies were received and accepted from Councillors Bragg and Graeme who were on holiday.

09.10.13 DECLARATIONS OF INTEREST

Cllr Carter declared a personal interest in all matters relating to Sandwich Community Lights Committee (Items 15.10.13 ii, iii and iv).

10.10.13 MINUTES

The Minutes of the Meeting of the Trustees, held on 16th September 2013, were received, approved and signed.

11.10.13 MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA

Item 29.9.13: The Clerk provided an update on the status of the Fishergate.

12.10.13 PAYMENT SCHEDULE

The Payment Schedule for Sandwich Toll Bridge Fund, totalling £16,997.22, was received, approved and signed.

13.10.13 FINANCE

Members considered the following financial documents:

(i) Toll Bridge Fund statement of accounts as at 31/07/13.

RESOLVED: That this information be noted.

(ii) Toll Bridge Fund statement of accounts as at 31/08/13.

RESOLVED: That this information be noted.

(iii) Sandwich Guildhall Museum statement of accounts as at 31/08/13.

RESOLVED: That this information be noted.

14.10.13 GUILDHALL

Members considered the quotes from LSI Utility Brokers and the Utility Advice Bureau for a new electricity supplier for the Guildhall.

RESOLVED: That the Clerk to the Trustees enters into an agreement with the company offering the lowest electricity costs.

15.10.13 CORRESPONDENCE

Members received and considered the following items of correspondence:

(i) Letter dated 27th September 2013 from Mrs Margaret Richards of “Grandma’s Homemade Cakes”, requesting permission to trade on the Guildhall Forecourt on Saturdays.

RESOLVED: That a holding letter be sent to Mrs M Richards and the Advisory Committee consider writing a policy for the usage of the Forecourt.

(ii) Letter dated 27th September 2013 from Cllr. Paul Carter, Chair – Sandwich Community Lights Committee, regarding the Sandwich Christmas Lights switch-on (use of electricity and erection of event banner on Guildhall & Guildhall Forecourt), 30th November 2013.

RESOLVED: That this request be approved.

(iii) Letter dated 27th September 2013 from Cllr. Paul Carter, Chair – Sandwich Community Lights Committee, regarding a banner display to advertise the Sandwich Christmas Lights switch-on and Carnival on 30th November 2013.

RESOLVED: That this request be approved.

(iv) Letter dated 27th September 2013 from Cllr. Paul Carter, Chair – Sandwich Community Lights Committee, requesting that the Cattle Market toilets be kept open later on the day of the Sandwich Christmas Carnival, 30th November 2013.

RESOLVED: That this request be approved.

16.10.13 ASSET MANAGEMENT

To receive the following information from Cheviot Asset Management:

(i) Portfolio Valuation as at 30th August 2013.

RESOLVED: That this information be noted.

(ii) Income Account Statement for the period to 15th September 2013.

RESOLVED: That this information be noted.

17.10.13 DATE AND TIME OF NEXT MEETING

Monday 21st October 2013, following the meeting of the Town Council, in the Council Chamber.

Signed: _____ **Date:** _____