

Minutes of a Meeting of the Trustees of Sandwich Toll Bridge Fund, held on Monday 12th May 2014, in the Council Chamber, Guildhall, Sandwich.

Present: Trustees:

- The Mayor**
- PI Carter**
- P Graeme**
- Mrs S Laslett**
- Mrs V Liote**
- Mrs M Russell**
- JP Scollard**
- BA Scott**
- MB Trussler**
- DMA Wood**

Officer: Miss L. Fidler

01.05.14 APOLOGIES

Apologies were received and accepted from Cllr Bragg who had another engagement, Cllrs Daw, Mrs Dunay, Sneller and Watts who were on holiday and Cllr Moorhouse who had a work commitment.

02.05.14 DECLARATIONS OF INTEREST

The following declarations of interest were declared:
Cllr Mrs Laslett - matters relating to Sandwich Tourism CIC (if discussed under Item 07.05.14 (ii)).

03.05.14 MINUTES

The Minutes of the Meeting of the Trustees, held on 28th April 2014, were received, approved and signed.

04.05.14 MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA

There were no matters arising therefrom.

05.05.14 PAYMENT SCHEDULES

(i) To approve the Sandwich Toll Bridge Fund Payment Schedule.

RESOLUTION: Payments totalling £5,345.62 were approved.

(ii) To approve the Museum & Archives Payment Schedule.

RESOLUTION: Payments totalling £95.09 were approved.

06.05.14 ASSET MANAGEMENT

Members received the following information from Quilter Cheviot:

(i) Letter of 25th April 2014 and accompanying Contract Notes for the sales of part of holding in Ruffer and purchase of holding in ARM.

RESOLUTION: That this information be noted.

07.05.14 CONFIDENTIAL ITEMS

(i) GUILDHALL PREMISES LICENSE

To receive a series of emails relating to the Guildhall Premises License and a copy of the License, and to consider what adjustments need to be made when hiring rooms.

RESOLUTION: This matter will be deferred until further guidance from DDC is available.

(ii) THURSDAY MARKETS

To receive a written report from Miss L Fidler following a meeting with the market manager, and to consider what changes can be made to the contract for the forthcoming year. The Clerk

informed the Trustees that she had received an expression of interest in managing the market from Sandwich Tourism CIC, but this information had come forward after the agenda had been finalised. Cllr Trussler stated that the current management of the market is viable, works well, and brings people to the town.

RESOLUTION: The current market manager, Mr T. Donolly (TD) will be offered a new contract for a further year with two alterations - the annual rent for running the Thursday Markets will increase from £500 per annum to £750 and TD will no longer be asked to insure the walkways on the Forecourt, this will be covered by the Trustees' liability insurance.

08.05.14 DATE AND TIME OF NEXT MEETING

Monday 2nd June 2014, following the meeting of the Town Council, in the Council Chamber.