

Minutes of a Meeting of the Sandwich Toll Bridge Fund Finance Committee, held on Monday 7th July 2014, in the Mayor's Parlour, Guildhall, Sandwich at 6.20pm

Present: Councillors: The Mayor (in the Chair)
BW Butcher
PI Carter
MW Moorhouse
Mrs P Russell
JJ Watts

Officer: Miss L Fidler

01.07.13 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor Bragg who had a business commitment and Cllr Trussler who was on holiday.

02.07.14 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS.

There were no declarations of Disclosable Pecuniary Interests or Other Significant Interests.

03.07.14 STAFF 'CROSS OVER' SERVICES

Members considered a report from Miss L Fidler regarding the 'cross over' services for staff who are employed jointly by Sandwich Town Council / Sandwich Toll Bridge Fund.

RECOMMENDATION: The Clerk will gather more information about how staff spend their time and report back in November (when the frequency of Trustee meetings is reviewed).

04.07.14 BUDGET

Members consider the budget as at 31/05/2014. A query was raised regarding the utility bills, the Clerk confirmed that the Guildhall's gas bill is running very high and she has sought advice from our architect and two central heating engineers on the matter, an update will be provided to the Trustee when further information is available.

RECOMMENDATION: That this information be noted.

05.07.14 QUOTES FOR GUILDHALL REPAIR & MAINTENANCE

(i) To consider two responses for quotes to restore the floor in the Main Hall & Jury Room.

RECOMMENDATION: A further quote will be obtained.

(ii) To consider three responses for quotes to relay the Guildhall Forecourt cobbles.

RECOMMENDATION: Cllrs Butcher, Sneller and Trussler will provide a specification for the work that needs to be undertaken and further quotes will be obtained.

06.07.14 DATE OF NEXT MEETING

The next meeting of Sandwich Toll Bridge Fund Finance Committee will be held on Monday 6th October 2014, after a meeting of the Sandwich Town Council Finance Committee (6pm), in the Mayor's Parlour.

Signed: _____ Date: _____