

**Minutes of a Meeting of the Sandwich Toll Bridge Fund Finance Committee, held on Monday 17<sup>th</sup> November 2014, in the Mayor's Parlour, Guildhall, Sandwich at 7pm.**

**Present: Councillors: The Mayor (in the Chair)**  
**HJ Bragg**  
**BW Butcher**  
**Mrs P Russell**  
**MB Trussler**  
**JJ Watts**

**Officers: Miss L Fidler & Mrs K Palmer**

**01.11.14 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Carter due to a prior commitment.  
*Apologies were received from Cllr Moorhouse after the meeting, Cllr Moorhouse had not seen the agenda for this meeting.*

**02.11.14 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS.**

Cllr Butcher declared an Other Significant Interest in Item 04.11.14(i) & (ii): matters relating to Gazen Salts Nature Reserve within the budget.

**03.11.14 CONFIDENTIAL ITEMS**

**(i) ANNUAL INFLATION INCREASE FOR STAFF**

Members considered what/if a percentage rise should be awarded to all staff (excluding the Public Convenience Attendants whose pay is tracked against the National Minimum Wage).

**RECOMMENDATION: That a salary increase of 1.5% be awarded to Sandwich Toll Bridge Fund staff in the 2015/16 financial year.**

**04.11.14 BUDGET 2015/16**

Members agreed a draft budget for 2015/16 using the following information:

**(i)** A spreadsheet showing projected expenditure in the current financial year and possible/probable income & expenditure for 2015/16.

**(ii)** A report with relevant information relating to the budget figures.

**RECOMMENDATIONS:**

**(i) That the attached draft budget be approved.**

**(ii) That surplus funds from the current account (suggested sum of £25k) be transferred into the investment portfolio at the end of the current financial year.**

**05.11.14 DATE OF NEXT MEETING**

Monday 12<sup>th</sup> January 2015, at the conclusion of the Sandwich Town Council Finance Committee Meeting (6pm), in the Mayors Parlour.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_