

Minutes of a meeting of the Sandwich Toll Bridge Fund Finance Committee, 2nd March 2015, in the Mayor's Parlour, Guildhall, Sandwich, following the meeting of the Sandwich Town Council Finance Committee.

Present: **Councillors:** The Deputy Mayor, Cllr Mrs Russell (in the Chair)
HJ Bragg
BW Butcher
PI Carter
MW Moorhouse
MB Trussler
JJ Watts

Officer: Miss T Weir

01.03.15 APOLOGIES FOR ABSENCE

Apologies were received and accepted from the Mayor, who was on holiday.

02.03.15 DECLARATION OF INTERESTS

Cllr Carter declared an interest in item 4.(i) on the agenda (minuted here as 04.03.15 (i)), *Grant Applications: Financial Year 2015/16*, Form L3 Sandwich Technology School, as a governor of the school.

03.03.15 MINUTES

Members reported that the minutes of the Finance Committee meeting on 26th January 2015 had not been received with their agenda packs and as such, they were not able to formally receive and note the minutes at this meeting.

It was resolved at this point to take agenda item 5 (Guildhall Car Park) before item 4 (Grant Applications 2015/16), as Dr Drew (Partner – the Market Place Surgery) and Carole Bore (Practice Manager – the Market Place Surgery) had been invited to address the Committee on agenda item 5 and had already arrived. As such, agenda item 5 is minuted here as 04.03.15, and agenda item 4 is minuted here as 05.03.15.

04.03.15 GUILDHALL CAR PARK

Members considered an interest expressed by the Market Place Surgery, as set out in a letter dated 13th January 2015, from Dr Benjamin Drew – Market Place Surgery, in an area of parking space adjacent to the south side of the Surgery. (Please note that this letter was originally considered at the Trustee meeting on 26th January 2015, and that it was resolved then that Dr Drew should be invited to present the Surgery's proposal to the next meeting of the Toll Bridge Fund Finance Committee – minute reference 24.01.15). Dr Drew, Partner – the Market Place Surgery and Carole Bore, Practice Manager – the Market Place Surgery, were present to answer questions.

RECOMMENDATIONS: (i) That the Trustee express its interest in this proposal.

(ii) That the Trustee, as owners of the rear car park, approach Dover District Council and inform DDC that the Trustee would be willing to relinquish the area of parking space adjacent to the Market Place Surgery from its lease to DDC; enquire whether DDC would also be

willing to relinquish this area; and, should DDC agree, the Trustee should offer a 99-year lease for the proposed area of parking space to the Market Place Surgery.

Cllr Carter abstained from this vote and requested that his abstention be recorded.

05.03.15 GRANT APPLICATIONS 2015/16

Members considered the following grant applications:

(i) Form L3 Sandwich Technology School: request for £400 for ‘Alternative Curriculum Week July 2015 – Making a Difference’

RECOMMENDATION: That this application be refused.

Cllr Moorhouse left at this point in the meeting.

(ii) King Street Traders: request for £750 towards a Christmas Street Party.

RECOMMENDATION: That this application be refused. Cllr Carter requested that his vote against this recommendation be recorded.

06.03.15 GUILDHALL ARCHIVES

Members considered a quote from Sandwich Joinery and Building for two areas of refurbishment in the Guildhall’s archives. These improvements had been suggested by the Archiving volunteers as a desirable improvement required before the introduction of new IT equipment.

RECOMMENDATION: That this quote be approved subject to funding being available – the Clerk to the Trustee should clarify the budget heading from which this work would be funded at the meeting of the Trustee on 23rd March.

07.03.15 DATE OF NEXT MEETING

To be confirmed.