

RESOLUTIONS: That the following recommendations of the Advisory Committee be approved:

(i) That Sandwich Toll Bridge Fund is the correct owner of the rented properties, not Sandwich Town Council.

(ii) That Williamson & Barnes Solicitors be engaged to complete the necessary land registry corrections.

(iii) This proposal (i.e. to transfer the freehold of the Guildhall to Sandwich Town Council / Sandwich Toll Bridge Fund Trustee, as a starting point to simplify the Sandwich Agreement) will be taken to Dover District Council for consideration, with a transfer of the freehold being made to Sandwich Toll Bridge Fund. The Forecourt should be included in this negotiation.

(iv) The Tenant of the Empire Cinema will be invited to discuss the findings of the quinquennial inspection report with the Advisory Committee, particularly where liability lies for the problems identified.

(v) That a review of all staffing salaries be undertaken by the end of October 2016.

17.06.16 PAYMENT SCHEDULES

(i) The Sandwich Toll Bridge Fund Payment Schedule, totalling £18,453.53, was received, approved and signed.

(ii) The Museum & Archives Payment Schedule, totalling £304.26, was received, approved and signed. It was noted that an amendment had been made to the Schedule as sent with the meeting agenda (an additional payment was included).

18.06.16 COMMITTEE MEMBERSHIP FOR 2016/17

The Trustee considered proposed Membership of the following Committees: - Advisory, Finance, Halls, Museum & Archives.

RESOLUTION: That the proposed scheme of Committee membership for 2016/17 be accepted.

19.06.16 HERITAGE OPEN DAYS

The Trustee received and considered a letter of invitation from the Sandwich Society for the Guildhall to participate in National Heritage Open Days 2016.

RESOLUTION: That the Guildhall participate in National Heritage Open Days 2016.

20.06.16 CHRISTMAS LIGHTS

The Trustee received and considered an email dated 13th June 2016 from Cllr Carter setting out a proposal regarding the Christmas lights, alongside additional information received from Steve Laslett on 21st June 2016.

RESOLUTION: That this information be noted.

21.06.16 GUILDHALL: ANTI-BIRD NETTING

The Trustee received and considered an email dated 14th June 2016 from the Assistant Town Clerk & Mayor's Secretary to the Town Clerk, regarding the anti-bird netting around the Guildhall clock.

RESOLUTION: That the Clerk should liaise with Mr Laslett and his contractors regarding replacement of the netting and clearance of the dead birds at the same time as the Christmas lights are taken down. The Clerk may offer to share costs if necessary within figures that she is permitted to agree.

22.06.16 ASSET MANAGEMENT

The Trustee received and considered the following information from Quilter Cheviot:

(i) Letter dated 15th June 2016 and contract notes regarding the purchase of a holding in Ishares USD Treasury Bond 1-3Yr UCITS ETF and the sale of holdings in Land Securities Group ord 10p and United Utilities Group ord 5p.

RESOLUTION: That this information be noted.

(ii) Letter dated 20th June 2016 and monthly investment report for the period ending 31st May 2016.

RESOLUTION: That this information be noted.

23.06.16

DATE AND TIME OF NEXT MEETING

Monday 25th July 2016, following the **Ordinary** meeting of the Town Council, in the Council Chamber.

DRAFT