

Minutes of a Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund, held on Monday 27th February 2017 in the Council Chamber, Guildhall, Sandwich

Present: Councillors: **The Mayor, Cllr Graeme (in the chair)**
PI Carter
RA Daw
Mrs JL Dunay
D Friend
JE Franklin
JEM Gisbey
Mrs VA Lioté
JO Sneller
JJ Watts
DMA Wood

Officer: **Miss L Fidler & Ms A Irwin**

05.02.17 APOLOGIES

Apologies were received and accepted from Cllr Bragg (other commitment), Cllr Holloway (work commitment), Moorhouse (unwell), Cllr Ms O'Donoghue (holiday) and Cllr Trim (unwell).

06.02.17 DECLARATIONS OF INTEREST

Cllr Sneller declared an interest in Item 13.02.17 as he is 'Vice Chairman of Age Concern Sandwich'.

07.02.17 MINUTES

The Minutes of the Meeting of the Trustee held on 30th January 2017 were received, approved as accurate and signed. There were no matters resulting therefrom not covered elsewhere on the agenda.

08.02.17 FINANCE COMMITTEE

The Minutes of the Finance Committee Meeting held on 13th February 2017 were received, approved as accurate and signed.

RESOLUTIONS: That the following recommendations of the Finance Committee be approved.

i) That a grant of £1,000 be made to The Rotary Club of Sandwich for the 1940's Weekend Event.

(ii) That a grant of £1,000 be made to the Sandwich Community Christmas Lights Association towards the 2017 Christmas Lights. Concerns were raised by some Members that the conditions of the previous grant were not being met entirely. Cllr. Wood proposed and it was agreed that a progress report be requested from the Community Lights Association. Cllr. Carter abstained from voting on this resolution.

(iii) That a grant of £2,500 be made to the Sandwich Festival Committee for the 2017 Festival.

09.02.17 PAYMENT SCHEDULES

(i) The Sandwich Toll Bridge Fund Payment Schedule, totalling £14,603.29, was received, approved and signed.

(ii) The Museum & Archives Payment Schedule, totalling £2,216.40 was received, approved and signed.

- 10.02.17 FINANCE**
(i) Members received the Sandwich Toll Bridge Fund statement of accounts as at 31st January 2017.
RESOLUTION: This information was noted.
(ii) Members received the Museum accounts as at 31st January 2017.
RESOLUTION: This information was noted.
- 11.02.17 ASSET MANAGEMENT**
Members received and considered the following information from Quilter Cheviot Asset Management:
(i) Contract Note for the sale of holdings at BT Group and Contract Note for the purchase of holdings at Talk Talk Telecom Group Plc
RESOLUTION: Cllr Carter expressed concerns about the sale of the BT shareholding and the drop on returns on shareholdings recently. The Council would ask Quilter Cheviot to clarify why they decided to sell the BT shareholding.
(iii) Monthly investment report for the month ending 31 December 2016
RESOLUTION: This information was noted.
(iv) Monthly investment report for the month ending 31 January 2017
RESOLUTION: This information was noted.
- 12.02.17 HALL HIRE CHARGES**
Members were asked to consider whether the current Hall Hire Charges can be extended for a further year, pending any proposed amendments that result from the work done on the Guildhall Business Plan.
RESOLUTION: That hall hire charges remain unaltered for the 2017/2018 year.
- 13.02.17 DEMENTIA AWARENESS EVENT**
A request from Age Concern Sandwich for free use Main Hall and Jury Room on Saturday 13th May for a Dementia Awareness Event was received and considered.
RESOLUTION: As last year the Trustee, as a Dementia Friendly business and part of the Dementia Friendly Sandwich group considered that the Trustee was a co-host of this event and no charge would be made.
- 14.02.17 SCHEDULE OF MEETINGS AND CIVIC EVENTS 2017/2018**
The draft schedule was considered and one amendment made to allow for the Deputies Supper event being included at 5th July 2017.
RESOLUTION: The draft schedule was agreed.
- 15.02.17 DATE AND TIME OF NEXT MEETING**
Monday 27th March 2017, following the Ordinary meeting of the Town Council, in the Council Chamber.