

Minutes of a Meeting of Sandwich Town Council as Trustee of Sandwich Toll Bridge Fund, held on Monday 25th September 2017 in the Council Chamber, Guildhall, Sandwich

Present: Councillors: The Mayor, Cllr Graeme (in the chair)

**HJ Bragg
PI Carter
JE Franklin
D Friend
JEM Gisbey
MJ Holloway
Mrs VA Liote
Ms L O'Donoghue
JO Sneller
JJ Watts
DMA Wood
MW Moorhouse
Mrs C Felton**

Officer: Ms A Irwin

In the absence of Ms A Irwin minutes written by A Hollobon-Baxter

- 01.09.17 APOLOGIES**
Apologies were received and accepted from Cllrs Daw and Dunay.
- 02.09.17 DECLARATIONS OF INTEREST**
No declarations of disclosable pecuniary interest or other significant interest were made.
- 03.09.17 MINUTES**
The Minutes of the Meeting of the Trustees held on 21st August 2017 were received and approved.
- 04.09.17 PAYMENT SCHEDULES**
(i) Payments 105, 107 & 115 were queried by Cllr O'Donoghue.
The remaining items on Sandwich Toll Bridge Fund Payment Schedule, totalling £17,461.71, was received, approved and signed.
(ii) The Museum & Archives Payment Schedule, totalling £192.00 was received, approved and signed.
- 05.09.17 FINANCE**
(i) Members received The Sandwich Toll Bridge Fund Statement of Accounts as at 30th June 2017.
RESOLUTION: Noted
(ii) Members received The Sandwich Guildhall Museum Statement of Accounts as at 30th June 2017.
RESOLUTION: Noted
- 06.09.17 ASSET MANAGEMENT**
To receive and consider the following information from Quilter Cheviot:
(i) Contract note for the purchase of holdings in NN Investment Partners Lux SA Global Convertible Opp I GBP Cap Hdg
RESOLUTION: Noted
(ii) Monthly investment report for the month ending 31st August 2017
RESOLUTION: Noted

A representative from Quilter Cheviot is booked for a pre-meeting in October

07.09.17

MERRYWEATHER FIRE APPLIANCES

To receive and consider a report from the Acting Town Clerk and Acting Clerk to Sandwich Toll Bridge Fund on next steps for the Merryweather fire appliances following an email from the Chairman of the Dover Transport Museum as attached. Also attached is the last report to the Trustee on this matter for ease of reference

RESOLUTION: Discovery Park to store short term. Dover Transport Museum to be asked for repair quotation. Permanent plan to be drawn up.

08.09.17

TOLL BRIDGE FUND MANAGEMENT

To receive and consider the press report regarding Toll Bridge Fund management in last week's Mercury.

RESOLUTION:

(i) Statement to be placed on website.

(ii) Cllr Wood requested further in depth information relating to STBF Charity Account and how this operates. Mayor and Cllr Bragg to arrange meeting.

(iii) Cllr O'Donoghue produced a STBF statement. This was agreed would be placed on the website.

(iv) Consideration to be given to way items are spilt between STC and STBF as it leads to confusion.

09.09.17

CONFIDENTIAL REPORT

To receive and consider a written report from the Acting Town Clerk on a staffing matter relating to the Town Clerk's maternity cover period

RESOLUTION: Confidential minutes written by Cllr O'Donoghue attached.

10.09.17

DATE AND TIME OF NEXT MEETING

Monday 30th October 2017, following the Ordinary meeting of the Town Council, in the Council Chamber.